

DCED/DPW CRISIS INTERFACE REFERRAL FORM

PART A - To be completed by CAO or Crisis Contractor

Client Name			Individual Number		County
Client Address (Include Street, City, State & Zip code)					
Telephone (Work Number)		Telephone (Home Number)		Alternate (Number)	
Total Occupants in Household	No. 0-2 yrs.	No. 3-5 yrs.	No. 6-59 yrs.	No. 60 yrs. or older	No. Disabled

Annual Income \$	Income Levels: (Check One)					
	Under 75% poverty level:	☐	75-100% poverty level:	☐	101-115% poverty level:	☐
	116-125% poverty level:	☐	126-135% poverty level:	☐	136-150% poverty level:	☐

Owner/Landlord Name	Building Type (Check One) Single Family ☐ Multi Family ☐ Mobile home ☐	Telephone Number
Owner/Landlord Response to Crisis:		

Fuel Types (Mark as 1st and 2nd)													
Natural Gas	☐	Fuel Oil	☐	Coal	☐	Wood	☐	Propane	☐	Kerosene	☐	Electric	☐
Is there currently fuel available to the dwelling ☐ Yes ☐ No													

Delivery Source (Mark as 1st and 2nd)											
Forced Air	☐	Hot Water	☐	Steam	☐	Wood Stove	☐	Gravity	☐	Space Heater	☐
Other (Explain)											

Heating Vendor Name	Telephone Number	Has a Heating Contractor verified nature of the crisis? ☐ Yes ☐ No
If yes, name if different heating contractor	Telephone Number	Nature of the crisis and/or needed repair
How are you heating your home at present time?		Do you need auxiliary heat, i.e., an electric heater? ☐ Yes ☐ No
Is temporary shelter available? ☐ Yes ☐ No	Referred to DCED by:	Date ☐ AM ☐ PM

PART B - To be completed by Weatherization provider: (Check off Code)

Weatherization Code:		DPW Data Entry Code:		Date Referral Received	
☐ D	Repair of heating system	☐ P		Date Completed	
☐ E	Loan of auxiliary heater	☐ Q		Name of Contractor	
Date of Loan:				Date Referred to Temporary Shelter	
☐ F	Repair of gas or other fuel lines	☐ R		If referral is rejected: (Explanation)	
☐ G	Replacement of heating system	☐ S		Agency Name	
☐ H	Repair of hot water heating system	☐ T		Authorized Signature Date	
☐ I	Pipe thawing service	☐ U			
☐ J	Repair of broken window	☐ V			
☐ K	Loan of blanket	☐ W			