

SECOND NOTICE

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ATTN: ACCOUNTS PAYABLE

As previously notified by letter on [], a Low-Income Home Energy Assistance Program (LIHEAP) payment was sent to your company for which it is not entitled. The recipient information for this payment(s) is listed below.

NAME	INDIVIDUAL NUMBER	VENDOR ACCOUNT NUMBER	AMOUNT	VOUCHER NUMBER	PROGRAM
			\$	31904	Select One
			\$	31904	Select One
			\$	31904	Select One

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Once again, we ask your company to return this amount to the Department of Public Welfare, Bureau of Commonwealth Accounting, Pennsylvania Office of the Budget, Comptroller Operations, 555 Walnut Street, 9th Floor, Harrisburg, PA 17101, in accordance with the provisions of the LIHEAP Final State Plan, within thirty (30) days of the date of this letter. To ensure proper credit, please write the recipient's name and individual number on your check. Complete the LIHEAP Program Refund form on the back of this notice and return the form with your check.

If your company fails to return this amount within the allotted time period, the Department may take action to recoup these funds from future payments to your company as a participant in Pennsylvania's Low-Income Home Energy Assistance Program.

If you have already returned this benefit, please contact the LIHEAP Vendor hotline at (877) 537-9517.

Thank you for your immediate attention to this matter.

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