

# **Policy Clarifications - Employment & Training - Policy/Procedure EPP16759-135**

**Submitted:07/13**

**Agency: CAOs**

**TR No. 16759**

**Citations:**

**Subject: ETP Status Code 61 Review**

Policy Clarification EPP-657-135, issued in 2011, advised CAOs to stop using ETP Status Code 61 (volunteer for RESET). Since this code is still available for data entry, are there circumstances when CAOs should use an ETP Status Code 61 such as when a TANF recipient who meets an exemption (52 – newborn, 53 – medical, 54 – caring for a disabled household member) volunteers to participate in RESET?

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**Response By: BOP - Division of Employment and Training**

**Date:07/13**

No. TANF clients who meet an exemption should retain their exemption code (ETP Status Codes 52, 53 and 54) for tracking purposes. These individuals qualify for SPALS including childcare through CCIS as long as CIS data entry indicates employment or participation in an allowable Employment and Training Program.

ETP Status Code 61 is targeted to be removed from the systems reference table as an available option for ETP status code designation with an upcoming systems release. **In the interim, there are 75 TANF recipients identified in CIS with an ETP status code 61 (June TANF ACCESS file). CAOs are asked to review [cases in your county](#) and make appropriate data entry corrections based on an evaluation of employability. Action should be taken no later than 7/31/13.**