

Policy Clarifications Employment & Training - Policy/Procedures ESA368138

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**Agency: Headquarters
Citations:**

Subject: FBI Fingerprinting Fee for Child Care as a Special Allowance

When the child care provider receives TANF or Food Stamps will the CAO be able to issue the FBI fingerprinting fee?

Response By: Daphne Anderson

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A special allowance may be issued for the \$36 FBI fingerprinting fee when an individual receiving TANF accepts employment as a child care provider. If the individual is accepting work or is currently employed in a daycare setting, the fee may be paid if the individual's employer is not paying the fee or reimbursing the individual for the cost of the fingerprinting if a clearance is received. The fee should be issued using reason code 258 if the individual is not already employed or reason code 858 if the individual is employed at the time of the request.

An eligible food stamp recipient participating in an employment and training program may receive a special allowance for the \$36 FBI fingerprinting fee when the individual accepts an offer of employment up to the first pay. As with TANF, if the individual is accepting work in a daycare setting, the fee may be paid only if the individual's employer is not paying the fee or reimbursing the individual for the cost of the fingerprinting if a clearance is received. The special allowance is not provided to maintain employment for individuals receiving food stamps only. The Employment Development Form (EDP) must be completed before the special allowance is issued. Reason code 258 should be used to issue the special allowance.