

Policy Clarifications - Medicaid - Long Term Care PMN15841389

Submitted: 06/27/11

Agency: CAOs

Citations:

Subject: Procedures for Certain Waiver Programs under the Office of Long Term Living

Would you please clarify the procedures for working with Maximus, the Independent Enrollment Broker for the Office of Long Term Living HCBS Waiver Programs?

Response By: Division of Health Services

Date:06/27/11

Yes. PMN 15565389, issued 12/01/10 and revised 01/13/11, described the role of Maximus as the Independent Enrollment Broker (IEB) for five of the Department's Home and Community Based Service (HCBS) Waiver Programs. Since several procedural and time-related changes have occurred since then, this policy clarification is being issued to address those changes and to answer questions we have received from CAOs. This replaces PMN 15565389.

On 12/01/11, Maximus became the IEB for individuals applying for one of the following HCBS Waiver Programs administered by the Office of Long Term Living (OLTL): Attendant Care, (AIDS) 0192, Commcare, Independence, and OBRA. At the time, it was anticipated that the enrollments being processed by other agencies would be complete by the end of February, 2011, and that as of 03/01/11, applications for these HCBS Waiver Programs would be received from Maximus only. Due to the high volume of consumers, that has not proven to be the case. Therefore, the effective date for receipt of PA 1768 forms for new enrollees from Maximus, not service provider agencies, has been extended to 07/01/11.

Maximus serves as the IEB only for *new* HCBS applications. Changes in status (e.g. a consumer moving from one HCBS Program to another) will continue to be received via PA 1768 forms sent by service provider agencies.

To summarize:

- Maximus is the enrolling agency for the 0192, Attendant Care, Commcare, Independence, and OBRA HCBS Waiver Programs. This means that Maximus will meet with the consumer, screen the consumer, determine the consumer's functional eligibility, and send the determination to the appropriate CAO via a PA 1768 form.

- Effective 07/01/11, the CAO will receive a PA 1768 from Maximus for all new applicants for any of the five above-mentioned HCBS programs. Until that date, PA 1768 forms may be received from Maximus or from a service agency.
- Effective 07/01/11, the CAO will send notice of eligibility or ineligibility to the individual (and/or representative) and to Maximus. Until that date, notices should be sent to the individual and to whichever agency performed the functional eligibility determination. For the 0192 Waiver Program, a notice must also be sent to the OLTL – Bureau of Individual Supports as outlined in [PMN 15281477](#).

An Operations Memorandum is forthcoming.

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