Policy Clarifications – Medical Assistance

Long Term Care
PMN16499468

Submitted: 01/13 **Agency:**

Citations:

Subject: Proper Entry of Retirement, Survivors, Disability Insurance (RSDI) Income in a Long-Term Care (LTC) Record

1) What is the correct amount of RSDI to use when determining eligibility for payment of Long-Term Care (LTC) facility services?

2) If it is later discovered that the wrong amount of RSDI was used to determine the cost of care what is the proper way to adjust the income?

Response By: Division of Health Services **Date:01/13**

1) Gross RSDI income should be entered on the Unearned Income screen when determining eligibility for payment of LTC services. The gross RSDI income can be found on Data Exchange 3 under the Title II tab. Information within the Title II tab includes if the individual is responsible to pay the Medicare B premium and any garnishments for Social Security recoupment or an IRS tax levy. Whether or not the individual is paying the Medicare B premium, the gross income should be entered on the Unearned Income screen. If the individual is responsible to pay the Medicare B premium then the premium should be entered on the Medical Expense screen and coded as 'N' (not covered by Medical Assistance) in the MCV field. If the RSDI is being garnished, the gross RSDI should be entered on the Unearned Income screen with the amount of the garnishment entered as an expense code. Please see PMN 16051468 for more information about entering an expense code.

2) If it is discovered that the wrong amount of RSDI was entered on the Unearned Income screen then the case must be corrected. The correct gross income must be entered on the Unearned Income screen. If this update will cause the cost of care to increase, a 15 day advance notice must be given. For all months in which the cost of care will increase and 15 day advance notice cannot be given, an overpayment must be processed. The CAO should NOT simply send a manual notice to update the cost of care for the past months when the cost of care increases. If this adjustment will cause the cost of care to decrease then the

CAO should update the Unearned Income screen, manually update the 902Z TPL and send a revised notice to all involved parties.