

**Policy Clarifications - Employment & Training -  
Policy/Procedure  
EPP-677-135**

**Submitted:**02/22/12

**Agency:** Monroe CAO

**TR No.** 1944

**Citations:**

**Subject:** Child Care and SPALS for Students Taking On-line Classes

Can ongoing child care be approved for college students who are enrolled in online classes? The students in question are able to access their class work online at home. We have approved child care for the days that they are required to travel to the school to take tests in person. However, many students are requesting weekly ongoing child care so they have quiet time at home to enable them to focus on their school work. If the CAO can approve child care for the on-line classes, what guidelines are used for the number of days/hours? Can the CAO approve mileage or auto repairs to and from the day care?

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**Response By:** Denise Adams-Moore

**Date:**03/07/12

Approval for child care may be considered only if the individual must participate in the on-line class at a certain time which is regularly scheduled throughout the semester, and this documentation could be provided by the school. However, if the individuals are not required by the school to complete the on-line work at a scheduled time, then child care would not be approved. Therefore, other types of SPALS such as mileage or auto repairs would not be needed or required for participation in on-line classes.