

**TR:** 16628  
**SF No.:** EPP 16628-135  
**TITLE:** The RESET Book, Form 1680  
**Submitted:** 05/13  
**Agency:** CAOs  
**Program:**  
**CITATIONS:**

**Question:**

Is the RESET Book, Form 1680, required for TANF cases?

**Response by:** Barbara Deppen

No. While the RESET booklet, "Participant Guide to Success" (PA 1680), may be a useful tool for some of our clients, they are not required to complete it. We suggest you use the guidance in OPS 120702 concerning job readiness assessment when determining the best placement for clients.