

# **Policy Clarification Medical Assistance – All PMA 17185304**

**Submitted: 06/14**

**Agency: CAOs**

**Subject: Hospital Based Presumptive Eligibility (PE) Determined By PE Qualified Hospital Providers and COMPASS Applications**

## **Question:**

There have been multiple questions from the County Assistance Office (CAO) regarding the processing of hospital based PE applications.

1. How should the CAO handle COMPASS PE applications that are submitted by PE providers without a PE Worksheet and should a PE period be authorized when there is no accompanying PE Worksheet?
2. What should the CAO do if the PE application and the PE Worksheet are submitted weeks or months after the date indicated in the “Date of First Admission or Treatment” field in COMPASS?
3. How should the CAO treat a PE application for a non-MAGI individual?
4. What is the time frame for processing hospital based COMPASS PE applications and for processing MA332s with PA600HC from PE providers for pregnant women?
5. What should the CAO do when a provider PE application is received and there is already a pending MA application for the same individual?
6. Does the CAO process the PE application as an ongoing MA application if the individual’s PE is rejected for already having a PE period in the previous 12 months?

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**Response By: Division of Health Services      Date: 06/14**

1. a. If the CAO receives a Presumptive Eligibility application through COMPASS from a PE qualified Hospital MA provider, and the PE Worksheet is not scanned and attached to the COMPASS application, the CAO should thoroughly verify that the PE Worksheet has not been received, by checking Imaging, mailboxes and the fax. If the CAO is certain the PE Worksheet has not been received, the CAO

worker should contact the PE Provider and request the PE Worksheet. The CAO worker should narrate all attempts to contact the PE provider and narrate if the Worksheet was received or not received in Case Comments.

- b. No. A PE period cannot be authorized until the PE Worksheet is received. If the CAO is unable to process PE because of difficulty reaching the PE provider and the PE Worksheet is not received, it must be narrated in Case Comments. The PE application should be treated as an ongoing MA application.
2. PE providers are required to submit PE applications within five days of making the PE determination. The date of the PE determination should be entered in the “Date of First Admission or Treatment” field in COMPASS. The PE application must be submitted within five business days of the date entered into the “Date of First Admission or Treatment” field. If the CAO receives a PE application with a PE Worksheet and the “Date of First Admission or Treatment” was past five business days, the CAO should treat the application as an ongoing MA application.
  3. If the CAO receives a COMPASS application with the PE question answered “Yes” on the COMPASS Summary Page, but the applicant is not categorically eligible for PE (meaning the applicant is not pregnant, parent/caretaker, child, or former foster child under age 26), a PE period should not be processed. The CAO should treat the application as an ongoing MA application.
  4. All PE applications **must** be processed within five business days. This includes hospital based COMPASS PE applications and MA332 forms with PA600HC applications submitted by PE providers for pregnant women.
  5. When the CAO receives a PE application with a PE Worksheet, and has a pending MA application for the same household:
    - If the CAO does not have all required verifications to process ongoing MA, then the CAO should authorize the PE period for the PE applicant(s) only using the PE application. Send a notice to the PE provider. Do **not** pend ongoing MA in this situation. Use the PE application for PE only, and use the ongoing MA application to process ongoing MA. Send a request for verification, and process ongoing MA for all applicants for whom MA is requested on the ongoing MA application. Narrate all actions in case comments.
    - If the CAO has all verification required to authorize ongoing MA for all household members requesting benefits on the MA application, then ongoing MA should be processed using the ongoing MA application. The provider information on the PE application must be entered into the ongoing MA application. Send a notice to the PE provider. Reject the PE application. Narrate all actions in case comments.

6. Yes, the individual should be reviewed for ongoing MA eligibility when the PE application is rejected for having a PE period in the previous 12 months.