

Policy Clarifications –

Submitted: **Agency:** Headquarters

Subject: Additional Fees for GED Testing

Question: Can an allowance be issued to pay the cost to purchase a prepaid credit card to pay online registration for GED testing?

Response By: Pat Whalen

Date: 4/22/14

Response: Yes. This additional cost would need to be included on the SPAL verification request. The request would need to verify that registration is required to be completed online using a credit card.

The cost for the prepaid credit card would be added to the GED test fee requested and one (1) SPAL would be issued. The cost of the prepaid credit card could not be issued as a separate allowance.

Two receipts would be required. The caseworker would need to clearly explain to the client that the 2 receipts would be required. The receipt verifying the purchase of a prepaid credit card and a separate receipt to verify that the online registration was completed. Both receipts would need to be scanned into the record. The SPAL narrative would also need to include the reason for the additional amount of the SPAL issuance, and verify that the client was informed that 2 receipts would need to be submitted.