

# APPLYING FOR CASH?

**There's a work requirement.**

**Let's work together toward your success.**

Let's work together so your individualized career pathway is a success.

If you need supportive services such as child care, transportation, clothing, or other items in order to participate, they may be available to you. Talk with your caseworker for more information.

## The work readiness assessment:

The work readiness assessment allows the Department of Human Services to evaluate what employment and training (E&T) programming will best serve your needs. The assessment covers your work history, education level, and you and your family's unique situation.

Your caseworker will provide you with a program guide that describes what programs are available, how and who to contact when situations arise, and how to utilize supportive services available to you while you are participating in E&T activities while receiving cash assistance.

## The work requirement:

If you are approved for cash assistance, you will be required to work or participate in an approved employment and training (E&T) activity for a set number of hours weekly, depending on your personal situation, unless there is proof you are unable to participate or work. This is known as the work requirement.

Activities may include (but are not limited to) **employment, job search, job skills training, education, and other job-related activities**. Education may include vocational school and community college that will directly lead to employment, pursuing your GED, and improving your English learner levels, if needed, to help you become more employable.

**YOU MAY BE EXCUSED FROM THE WORK REQUIREMENT** if you prove you cannot work or look for work because of circumstances outside of your control.

Some reasons you may be excused include (but are not limited to):

- Disability
- Personal or family emergency
- Homeless
- Domestic violence
- Caring for a child under 12 months old (limited to 12 months in a parent's lifetime)
- Caring for a disabled household member (must live with you)

Talk with your caseworker for more information. It is important to keep them updated so they can best serve you. All information you provide will be kept confidential according to the law.

## Questions?

Please call our customer service center at 1-877-395-8930. Philadelphia residents, please call (215) 560-7226. You may also visit [www.compass.state.pa.us](http://www.compass.state.pa.us) or download the MyCOMPASS app on the App Store or Google Play.

