

## **Policy Clarifications – Administration- Other**

**PO 17879-740**

**Submitted: 2/22/2016**

**Agency: CAOs**

**Subject: Secondary SAVE Verification Instructions**

### **Question:**

The CAO recently requested secondary SAVE verification as instructed in SH 740.5. The request was returned to the CAO indicating it was mailed to the wrong address. Where should CAOs mail secondary SAVE verification requests?

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**Response By: Division of Family Assistance**

**Date: 2/16**

Secondary SAVE verification requests should be sent to:

U.S. Citizenship and Immigration Services

Attn: Immigration Status Verification Unit

10 Fountain Plaza, 3rd Floor

Buffalo, NY 14202

The forms and procedure in SH 740 are under review. A Daily Status will be issued when that review is complete and the chapter is updated.