

# Policy Clarifications - Employment & Training - Policy/Procedure EPP16783-135

Submitted:07/13

Agency: CAOs

TR No. 16783

Citations:

Subject: Reviewing a Temporary Incapacity (TANF ETP Status Code 53)

[OPS-13-01-03 - Procedure Change for TANF Recipients with Temporary Incapacity \(ETP 53\)](#) advised CAOs of a change in procedure when an *Incapacity Review Needed Alert-056* is received. The new procedure is to schedule a partial redetermination interview with the TANF client to update their AMR and change their ETP status code rather than mail a subsequent Medical Assessment Form (PA 635).

We realize that this change is designed to increase efficiencies and ensure that services are offered and provided to individuals so that families can move toward self-sufficiency. The handbook does not yet support this change in procedure. Will this section of the handbook be updated? Does the referenced handbook citation, [55 Pa. Code § 165.21](#), accurately reflect this change in procedure as a method to review employability and exemption?

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Response By: Lisa Cordell

Date:07/13

Yes, CAH [135.312](#) has been updated to denote the revised procedure introduced with OPS Memo 13-01-03.

Yes, Exemptions from RESET Participation Requirements found in 55 Pa. Code 165.21(a) states, in part, that an individual's exemption status is reviewed when a condition is expected to change. However, this statute does not define the procedure for the review. When a physician selects Temporary Incapacity on the PA 635, they also indicate "This individual's temporary incapacity is expected to prevent working or participation in training until \_\_/\_\_/\_\_, " which is the date that the temporary incapacity is expected to end.

At the partial redetermination interview, the AMR is updated with an appropriate Employment and Training Program (ETP), the specific activity, if known, and information regarding work participation requirements, including supportive services and sanctions for non-compliance. The individual's ETP status code must be changed

in eCIS from ETP 53 to ETP 60 (employable). If, at the partial redetermination interview, the individual states that his or her medical condition continues to prevent any form of work activity the CAO will provide the individual with a new PA 635 and set a 30-day control for its return.