

**Policy Clarifications - Employment & Training -  
Policy/Procedure  
ESA402535**

**Submitted:01/24/12**

**Agency: Monroe CAO**

**TR No. 1941**

**Citations:**

**Subject: Enrolled in KEYS and Requesting a Car Repair**

A TANF client who is enrolled in KEYS has submitted a request for a SPAL for a car repair. She is taking all online classes this semester. She claims that she needs her car to drive to school to study in the library and to meet with the KEYS advisor. She does not reside on a local bus route. Can her request be approved?

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**Response By: Dale Rosenblat**

**Date:02/07/12**

No. A SPAL is issued when required and needed to enable participation in an approved E&T activity. Secondary education is the approved activity. A SPAL for transportation is not needed to enable participation at the student's home because this activity is on-line. Face-to-face visits with the KEYS coordinator or studying in the library are not requirements of RESET.