

**Policy Clarifications - Cash Assistance - All  
Medicaid - All  
Food Stamp  
PCA14385140  
PMA14385340  
PFS14385540**

**Submitted: 08/27/08**

**Agency: CAOs**

**Citations:**

**Subject: Bank Account Information Request**

When the County Assistance Office (CAO) mails a request for financial information, how can individuals be assured that this information will be protected?

**Response By: Bureau of Policy**

**Date: 08/27/08**

When the CAO sends a request to the individual for a bank account, or any other financial account information, the caseworker should identify the bank name or financial entity and only the last four digits of the account number.

Example: Commerce XXXXXX1234

This will assure that the financial account information is protected.