



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HUMAN SERVICES

CERTIFIED MAILING DATE: May 7, 2024
Email sent to [REDACTED] on May 6, 2024

[REDACTED]
Blair County Children, Youth and Families
423 Allegheny Street, Suite 132
Hollidaysburg, PA 16648

RE: Blair County Children, Youth and Families
423 Allegheny Street, Suite 132
Hollidaysburg, PA 16648
License Number: 315884

Dear [REDACTED]

As a result of licensing inspections, Blair County Children, Youth and Families (BCCYF) has been issued 4 provisional licenses over the past 24 months. During that period, the Office of Children, Youth and Families (OCYF) has provided technical assistance. With the issuance of the 4th provisional license, BCCYF was provided with a Directed Plan of Correction and a State Operations Manager to assist the agency to come into regulatory compliance. As a result of the OCYF license inspection of the above agency, conducted from March 27, 2024, through March 28, 2024, the violations specified in the attached License Inspection Summary (LIS) were found. The enclosed LIS document details these violations.

As a result of violations of the regulations at 55 Pa. Code Chapters 3130, 3490, 3700 and the Child Protective Services Law, the Department is REVOKING your license to operate the Administration of a County Children and Youth Social Service Program, Certificate # 315884 effective May 5, 2024. The Department's decision to revoke your license is based upon the violations contained in the enclosed LIS, and the expiration of a 4th provisional license, which demonstrates not compliance with the regulations prescribing minimum child welfare services or minimum standards of performance of child welfare services or minimum standards of child welfare personnel administration on a merit basis, and that, as a result, the needs of children and youth are not being adequately served and is made pursuant to 55 Pa. Code §§ 20.54 (a), 20.71(a)(2) and 20.71(a)(4)), 62 P.S. §1026(b)(1),(4), and 62 P.S. § 708.

OFFICE OF CHILDREN, YOUTH AND FAMILIES

You may appeal the revocation of your Certificate of Compliance by filing a written petition within 30 days of service of notice of the action by this letter. See 55 Pa. Code § 3130.82. Your petition should indicate the reasons for the appeal, being as specific as possible as to the areas of disagreement. Any appeal must be filed with:

Director, Bureau of Hearings and Appeals
Department of Human Services
Post Office Box 2675
Harrisburg, Pennsylvania 17110

Your appeal must be received by the Bureau of Hearings and Appeals within thirty (30) days of service of this letter. If you choose to appeal, please also send a copy of your appeal to:

[REDACTED]
Department of Human Services
Office of Children, Youth, and Families
Central Region
2525 North 7th Street
Harrisburg, PA 17011

The Department has worked closely with you and your staff to identify areas of needed improvement and provide technical assistance and will continue to provide support and technical assistance to the Agency throughout this process. We look forward to continued collaboration with the Agency and will address any questions you may have regarding this process or letter.

Sincerely,



Laval Miller- Wilson
Deputy Secretary

Enclosures:
Licensing Inspection Summary – March 2024

c: (via email only)

[REDACTED]

[REDACTED] Office of Children Youth and Families
[REDACTED], Office of Children Youth and Families
[REDACTED] Office of Children Youth and Families

COUNTY CHILDREN AND YOUTH AGENCY

ANNUAL SURVEY AND EVALUATION SUMMARY

NAME OF AGENCY/FACILITY: Blair County Children, Youth and Families				TELEPHONE: [REDACTED]	OCYF REGIONAL STAFF APPROVAL	DATE
ADDRESS: 423 Allegheny St. #132 Hollidaysburg, PA 16648				COUNTY: Blair	[REDACTED]	04/30/24
INSPECTED BY: [REDACTED]				INSPECTION DATES: 03/27/2024 and 03/28/2024		4/30/2024
INITIAL INSPECTION	RENEWAL INSPECTION	COMPLAINT	UNANNOUNCED INSPECTION	RANDOM SAMPLE	[REDACTED]	04/30/2024
	X					

The Department of Human Services conducted a Fourth Provisional Licensing Inspection for Blair County Children, Youth and Families on March 27, 2024, and March 28, 2024, for the provisional license review period extending from November 5, 2023, through May 5, 2024. The inspection occurred by means of random sample record review, interviews with administrative, supervisory and casework personnel, internal policies and procedures, and personnel record review.

The case sample was drawn from cases assigned across all program units and casework functions within the agency. The case sample included the following:

- 10 of 1672 General Protective Services Intake records
- 10 of 151 General Protective Services Intake records that were screened out by the agency.
- 10 of 392 Child Protective Services records
- 9 of 93 Ongoing/In-Home General Protective Services records
- 10 of 164 Placement records
- 1 of 2 Interstate Compact on the Placement of Children records, which was an incoming request.
- 11 of 11 newly hired personnel records
- 41 of 41 tenured personnel records
- 1 of 1 Shared case management
- 1 of 7 Adoption records
- 1 of 4 Plans of Safe Care records

The Agency did not have resumption cases or new or tenured foster homes to be reviewed.

The following areas of regulatory non-compliance were found during the review:

1. 55 PA CODE CHAPTER	2. NON-COMPLIANCE AREA	3. CORRECTION REQUIRED	4. REQUIRED CORRECTION DATE	5. PROVIDER'S PLAN OF CORRECTION OR RESPONSE	6. STATUS OF CORRECTION
<p>3130.21(b)</p> <p>2013 Act 55 Family Finding and Kinship Care</p>	<p>In 1 of 9 In-Home GPS records reviewed and 1 of 10 Placement records reviewed, Family Finding was not completed as per the required timeframes.</p> <p>In 1 In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. At the time of this review, Family Finding had not yet occurred.</p> <p>In 1 Placement record reviewed, the child was placed on [REDACTED]. Family Finding was initially completed on [REDACTED] and at the time of this review, had not yet occurred again.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in September 2023.</i></p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>Family Finding shall be conducted for a child when the child is accepted for services and at least annually thereafter, until the child's involvement with the county agency is terminated or the family finding is discontinued in accordance with section 1302.2.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
<p>3130.21(b)</p> <p>Child Placements with Emergency Caregivers 3140-04-05/3490- 04-01</p>	<p>In 1 of 10 Placement records reviewed, an emergency caregiver was identified as a placement resource for the child. There is no documentation in the file that an on-site home visit was completed to review the home for safety concerns before placing the child in this</p>	<p>Prior to placing a child with an emergency caregiver, the county or private agency must complete an assessment of the potential caregiver(s) and the caregiver's home, and the following requirements must be met:</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>home. There is also no documentation that ChildLine clearances were completed on the caregivers prior to the child's placement in their home.</p>	<p>2. An on-site visit to the caregiver's home must be completed 3. During the on-site visit, an inspection of the caregiver's home must be completed. 7. A ChildLine clearance on the caregiver(s) must be obtained by the county agency using the advance telephone clearance process prior to the placement of the child.</p>			
<p>3130.21(b) Frequency and Tracking of Caseworker Visits of Ch in Fed Defined Foster Care 3490-08-05</p>	<p>In 8 of 10 Placement records reviewed, the children were not seen monthly by a qualified caseworker.</p> <p>In the first Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED], [REDACTED] and [REDACTED].</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED].</p> <p>In the third Placement record reviewed, the child was placed on 0 [REDACTED]. There is no documentation that the child was seen in [REDACTED].</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>Face-to-face contact should occur as often as necessary, but no less often once per month.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

[REDACTED] and [REDACTED].

In the fourth Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED].

[REDACTED] and [REDACTED].

In the fifth Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED].

In the sixth Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED].

In the seventh Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED].

In the eighth Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the child was seen in [REDACTED] and [REDACTED].

This is a repeat citation

	<p><i>from the Provisional Licensing Inspections in October 2022, March 2023, and September 2023 and Directed Plans of Correction issued in June and November of 2023.</i></p>				
<p>3130.21(b) Children in Foster Care Act 3130-12-02 3130.88(c)</p>	<p>In 3 of 10 Placement records reviewed, the grievance policy was not reviewed with the child or a parent if the child was too young to understand within the required timeframes.</p> <p>In the first Placement record reviewed, the child was placed on [REDACTED]. At the time of this review, the grievance policy had not yet been reviewed with the child.</p> <p>In the second Placement record reviewed, the child was placed on 1 [REDACTED]. At the time of this review, the grievance policy had not yet been reviewed with the child.</p> <p>In the third Placement record reviewed, the child was placed on [REDACTED]. At the time of this review, the grievance policy had not yet been reviewed with the child.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February</i></p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>As a result of Act 119... all children must be notified of these protections upon entry into foster care and throughout their time in care.</p> <p>...The notice of explanation of rights must be provided, at a minimum, on a yearly basis. The procedure shall be explained to a child as soon as the child is placed in the foster home or childcare facility.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<i>2022, Provisional Licensing Inspections in October 2022 and September 2023.</i>				
3130.21(b) Implementation of the Title IV-E Prevention Program under the Family First Prevention Services Act 3130-21-03	<p>In 4 out of 9 In-Home GPS records reviewed, the agency did not assess the child(ren) to determine if they were a candidate for foster care and in need of a placement prevention plan.</p> <p>In the first In-Home GPS record reviewed, the case was accepted for services on [REDACTED] and there was no documentation to determine candidacy regarding the child's need for a placement prevention plan.</p> <p>In the second In-Home GPS record reviewed, the family was accepted for services on [REDACTED] and there was no documentation to determine candidacy regarding the child's need for a placement prevention plan.</p> <p>In the third In-Home GPS record reviewed, the agency did not document a candidacy determination for the child to determine if a prevention plan was needed.</p> <p>In the fourth In-Home GPS record reviewed, the case</p>	<p>Effective October 1, 2021, in addition to current FSP/ CPP documentation requirements, placement prevention efforts must be documented in the FSP and CPP for:</p> <ol style="list-style-type: none"> 1. Any child assessed and determined to be a candidate for foster care and: 2. Any pregnant, expecting, or parenting youth in foster care. <p>Candidate for Foster Care:</p> <ul style="list-style-type: none"> - CCYAs must determine candidacy. - Determination that a child is a candidate for foster care may occur at any time during intake or ongoing services. - Candidacy is determined through general case practice efforts as outlined and governed by state laws, regulations and policies. 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>was accepted for services on [REDACTED] and there was no documentation to determine candidacy regarding the child's need for a placement prevention plan.</p>				
<p>3130.21(b) Implementation of the Title IV-E Prevention Program under the Family First Prevention Services Act 3130-21-03</p>	<p>In 2 out of 9 In-Home GPS records reviewed, and 1 out of 10 placement records reviewed, the agency did not complete the required prevention plan.</p> <p>In the In-Home GPS record reviewed, the prevention plan, within the FSP dated [REDACTED] did not include any prevention planning efforts despite the risk assessment stating the child was at risk of removal from their home.</p> <p>In the second In-Home GPS record reviewed, the prevention plan, within the FSP dated [REDACTED] did not reflect a beginning or end date for prevention services. In addition, the required signatures were not obtained.</p> <p>In the Placement record reviewed, the child was identified as pregnant and entered placement on [REDACTED]. There is no documentation of a prevention plan being created at the time of this</p>	<p>Effective October 1, 2021, in addition to current FSP/CPP documentation requirements, placement prevention efforts must be documented in the FSP and CPP for:</p> <ol style="list-style-type: none"> 1. Any child assessed and determined to be a candidate for foster care and: 2. Any pregnant, expecting, or parenting youth in foster care. 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	review.				
3130.21(b) Pennsylvania Plans of Safe Care Guidance	In 1 Plan of Safe Care record reviewed, the agency did not complete a plan of safe care despite the child being born drug affected from illegal substances.	The agency is required to create a plan of safe care for any child, under the age of one, that has been affected by substance use or withdrawal symptoms resulting from prenatal drug exposure, or a fetal alcohol spectrum disorder has been born and identified ... in order to identify the need for access to treatment for any substance use disorder or other physical or behavioral health condition that may impact the safety, early childhood development and well-being of the child.	The agency is expected to come into compliance immediately and ongoing.		
3130.21(b) Safety Assessment and Management Process	In 5 of 10 CPS Intake records, 3 of 10 screened out GPS Intake records, 2 of 9 In-Home GPS records, and 1 Placement record reviewed, a Safety Assessment Worksheet (SAW) was not completed within 3 business days of the agency's first face-to-face contact. In the first CPS Intake record reviewed, the child was initially seen on [REDACTED]. The preliminary SAW was completed on [REDACTED]. In the second CPS Intake record reviewed, the child was initially seen on [REDACTED]. As of the date	The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations. As prescribed in §3490.55 and §3490.232 of the Protective Services Regulations. Documentation of safety related information shall be completed using the In-Home Safety Assessment Worksheet, as per the intervals below... - During the Assessment/Investigation: Within 3 business days of the agency's first face-to-face contact with the	The agency is expected to come into compliance immediately and ongoing.		

	<p>of this review, a preliminary SAW has not been completed.</p> <p>In the third CPS record reviewed, the child was initially seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p>In the fourth CPS record reviewed, the child was initially seen on [REDACTED]. The preliminary SAW was created on [REDACTED].</p> <p>In the fifth CPS record reviewed, the family was seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p>In the first screened out GPS Intake record, the child was initially seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p>In the second screened out GPS Intake record, the child was initially seen on [REDACTED]. At the time of this review, a SAW was not yet completed.</p> <p>In the third screened out GPS Intake record, the child was initially seen on [REDACTED]. At the time of this review, a SAW was not yet completed.</p>	<p>identified child and/or caregivers of origin.</p>			
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	<p>In the first In-Home GPS record reviewed, the child and caregivers were seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p>In the second In-Home GPS record reviewed, the child and caregivers were seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p>In the Placement record reviewed, the child and parent were initially seen on [REDACTED]. The preliminary SAW was completed on [REDACTED].</p> <p><i>This is a repeat citation the Annual Licensing Inspection that occurred in February, the Provisional Licensing Inspection in October 2022, the Near Fatality review in October 2022, a Complaint review completed in January 2023, the Provisional Licensing Inspections in March 2023 and September 2023, 2 Complaint reviews completed in July 2023, a complaint review completed in November 2023 and the Directed Plan of Correction issued in November 2023.</i></p>				
<p>3130.21(b) Safety</p>	<p>In 1 of 10 GPS Intake records, 1 of 10 screened out GPS Intake records,</p>	<p>The executive officers shall ensure that the agency is operated in conformity with</p>	<p>The agency is expected to come into compliance</p>		

<p>Assessment and Management Process</p>	<p>and 2 of 9 In-Home GPS records reviewed, a supervisor had not reviewed and signed off on the SAW within the required timeframe.</p> <p>In the GPS Intake record reviewed, the SAW was created on [REDACTED]. It was reviewed and signed by a supervisor on [REDACTED]</p> <p>In the screened-out GPS Intake record reviewed, the SAW was created on [REDACTED]. It was reviewed and signed by a supervisor on [REDACTED]</p> <p>In the first In-Home GPS record reviewed, the SAW was created on [REDACTED]. It was reviewed and signed by a supervisor on [REDACTED]</p> <p>In the second In-Home GPS record reviewed, three SAWs were not reviewed and signed by a supervisor within the required timeframe. The first SAW was created on [REDACTED] and was reviewed and signed by a supervisor on [REDACTED]. The second SAW was created on [REDACTED] and was reviewed and signed by a supervisor on [REDACTED]. The third SAW was created on [REDACTED] and at the time</p>	<p>applicable Federal, State and local statutes, ordinances and regulations.</p> <p>Supervisory signature on the In-Home Safety Assessment Worksheet should occur as soon as possible, but no later than 10 business days following each prescribed interval.</p>	<p>immediately and ongoing.</p>		
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	<p>of this review, was not yet reviewed and signed by a supervisor.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection that occurred in February 2022, the Provisional Licensing Inspections in October 2022, March 2023 and September 2023; and a Complaint review completed in July 2023.</i></p>				
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 1 of 9 In-home GPS records reviewed, a Safety Assessment Worksheet (SAW) was not completed within 3 business days of the identification of information that suggests a change in the safety rating. The child was returned home after being on a safety plan on [REDACTED]. A SAW was completed on [REDACTED].</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022 and September 2023.</i></p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>As prescribed in §3490.55 and §3490.232 of the Protective Services Regulations. Documentation of safety related information shall be completed using the In-Home Safety Assessment Worksheet, as per the intervals below...</p> <p>- Within 3 business days of the identification of additional evidence, circumstances, or information that suggests a change in the child's safety. A plan should be developed of the agency's first face-to-face contact with the</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

		identified child and/or caregivers of origin.			
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 1 of 10 Placement records reviewed, the case was closed on [REDACTED]. The conclusion SAW was completed on [REDACTED].</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>As prescribed in §3490.55 and §3490.232 of the Protective Services Regulations. Documentation of safety related information shall be completed using the In-Home Safety Assessment Worksheet, as per the intervals below...</p> <ul style="list-style-type: none"> - Within 30 days prior to case closure, along with risk assessment, in accordance with 3490.321(h)(4). 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 2 of 10 GPS Intake records reviewed, the SAW completed did not include the required individuals (children and caregivers) on the assessment.</p> <p>In the first GPS Intake record reviewed, a SAW was completed on [REDACTED], but the child's caregivers of origin were not included on the SAW.</p> <p>In the second GPS Intake record reviewed, a SAW</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>To completely assess a child's living situation, it is important to consider the positive and negative aspects of the caregivers, household members and environment. When assessing child safety, it is important to consider the impact of the child's current living arrangements.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>was completed on [REDACTED] but the safety assessment did not include all the children in the home and assess their safety.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022.</i></p>				
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 1 of 10 CPS Intake records reviewed, a safety plan was not completed when the child was identified as conditionally safe. The preliminary SAW that was created on [REDACTED] has identified safety threats and the victim child marked as conditionally safe. This would require a safety plan. There is no documentation that a safety plan was completed by the agency.</p> <p><i>This is a repeat citation from a Complaint review completed in August 2023.</i></p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>The agency shall assure that all safety assessments are completed accurately. If a child is marked as conditionally safe; a safety plan is required.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 2 of 9 In-Home GPS records reviewed, the SAWs did not contain an accurate assessment of the information outlined in the case records that reflected a safety threat was present.</p> <p>In the first In-Home GPS record reviewed, the child</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>The effectiveness of a safety assessment is dependent upon whether or not the information collected is</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>was on a safety plan due to concerns with substance use, the [REDACTED] tested positive for an identified illegal substance on [REDACTED] and the child was returned to the [REDACTED] care on [REDACTED] though the SAW identified a safety threat and an updated SAW was not completed at this time.</p> <p>In the second In-Home GPS record reviewed, a SAW completed on [REDACTED] identifies safety threats are present. The safety analysis states that the caregivers cannot have any unsupervised contact. The safety decision notes that the child is safe.</p> <p><i>This is a repeat citation from a Near Fatality review completed in December 2021.</i></p>	<p>pertinent and relevant to identifying the Safety Threats to the child and caregiver's Protective Capacities, and whether sufficient information has been gathered to draw accurate conclusions about child safety. For safety actions and services to be relevant and effective, County Children and Youth Agency staff must systematically gather information and continuously evaluate family members' strengths and their ability to address their problems.</p>			
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 2 of 10 CPS Intake records and 1 In-Home GPS records reviewed, there is no documentation that the family was seen within 30 days prior to making a decision to close the family's case or open them for ongoing services.</p> <p>In the first CPS Intake record reviewed, the report was received on [REDACTED] and the</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>If during the assessment of investigation period 30 consecutive days have passed since the child was last seen, it is required under the Safety Assessment and Management Process that</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>outcome was submitted on [REDACTED]. The family was last seen on [REDACTED].</p> <p>In the second CPS Intake record reviewed, the report was received on [REDACTED] and the outcome was submitted on [REDACTED]. The family was last seen on [REDACTED].</p> <p>In the In-Home GPS record reviewed, the report was received on [REDACTED]. The assessment was concluded on [REDACTED]. The family was last seen on [REDACTED].</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022, a complaint review completed in November 2022 NF review completed in November 2023, the Provisional Licensing Inspection in March 2023.</i></p>	<p>face-to-face contact be made with the child and caregiver(s) of origin at least one additional time prior to the conclusion of the assessment.</p>			
<p>3130.21(b)</p> <p>Safety Assessment and Management Process</p>	<p>In 1 of 10 screened out GPS Intake records reviewed, one of the children in the home was not seen to assess their safety and they were not noted on the SAW completed on [REDACTED] as not being seen. Two siblings were both listed as alleged victim children on a report received on [REDACTED].</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p> <p>The Safety Assessment Management Process requires that the caseworker complete a safety assessment on each child</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>██████████. The report was screened out on ██████████ without the one sibling being seen.</p> <p><i>This is a repeat citation from a Near Fatality review completed in December 2021.</i></p>	<p>seen. If a child is not seen, Section V of the SAW should indicate that the child was not seen.</p>			
<p>3130.21(b)</p> <p>Shared Case Responsibility Policy and Procedures 3130-10-01</p>	<p>In 1 out of 1 Shared Case Responsibility record reviewed, the agency did not maintain documentation of monthly contacts in the case record. There was no documentation of monthly visitation in ██████████</p> <p>While JPO did send an email of dates to the direct staff, it is unclear the caliber of visitation that occurred.</p>	<p>A coordinated and integrated system will provide access to quality services and ensure better outcomes for these youth and their families. For those youth determined to be involved with both agencies, and for whom placement may be necessary, JPO and CCYA should consult with each other regarding the benefits of seeking a dual adjudication or an SCR order. If, after consultation, JPO and CCYA agree that both dependency and delinquency issues are present, the agencies should coordinate the filing of their separate petitions to the court, consistent with the Pa. Rules of Juvenile Court Procedure, with each agency requesting a court determination of dual adjudication or SCR.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
<p>3130.21(b)</p> <p>Statewide General Protective Services (GPS) Response Times 3490-12-01</p>	<p>In 1 of 10 CPS Intake records reviewed, a response time was not assigned. The report was received on ██████████</p> <p>An assigned response time was not documented in the record.</p>	<p>The executive officers shall ensure that the agency is operated in conformity with applicable Federal, State and local statutes, ordinances and regulations.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p><i>This is a repeat citation from the Provisional Licensing Inspections in March 2023 and September 2023 and Directed Plans of Correction from June and November 2023.</i></p>	<p>After receipt of a report of a child in need of protective services, county agencies must make an immediate decision about how and when to respond to the report. This assignment of the GPS response time should be clearly documented in the record.</p>			
3130.31(3)(iv)	<p>In 1 of 10 Placement records reviewed, there is no documentation in the file that during the period under review, copies of petitions or motions, etc. were mailed at least 15 days in advance of case reviews and dispositional hearings. The child was placed on [REDACTED]. A hearing was held on [REDACTED] and the required court paperwork was mailed on [REDACTED].</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in September 2023.</i></p>	<p>Filing petitions or motions with the court and mailing copies of the petition or motion, proposed family service plan and notices of hearings to the child, if age appropriate, the child's attorney and the child's parents or legal guardians and their attorney, if known to the county agency at least 15 days in advance of case reviews and dispositional hearings.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.43(b)(2)(3)	<p>In 1 of 9 In-Home GPS records reviewed, the case was accepted for services on [REDACTED] and there is missing demographic information for the child's mother in the record.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in September 2023.</i></p>	<p>The family case record shall contain the following: 2. The name and address of the parents 3. The name, race, sex, and date of birth of each family member.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

<p>3130.43(b)(6)</p>	<p>In 2 of 9 In-Home GPS records reviewed, the case record did not contain the required correspondences between the agency and individuals involved in the case.</p> <p>In the first In-Home GPS record, the family was accepted for services on [REDACTED] and was receiving services through a local family preservation provider. The case record does not include regular reports reflecting contacts and services provided.</p> <p>In the second In-Home GPS record, the family was accepted for services on [REDACTED] and was receiving services through a local family preservation provider. The case record does not include regular reports reflecting contacts and services provided.</p>	<p>The family case record shall contain the following: 6. Correspondence between agencies and individuals involved in the case.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
<p>3130.43(b)(7)</p>	<p>In 4 of 9 In-Home GPS records reviewed, the case record did not contain the required appropriate medical information for family members.</p> <p>In the first In-Home GPS record reviewed, the family was accepted for services on [REDACTED] / [REDACTED]. There is no documentation of medical information in the file.</p> <p>In the second In-Home</p>	<p>The family case record shall contain the following: 7. Appropriate medical information on family members.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>GPS record reviewed, the family was accepted for services on [REDACTED]. The case file does not have any immunization record in the file.</p> <p>In the third In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation of the required medical information including immunizations records.</p> <p>In the fourth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation of medical information in the file.</p>				
3130.43(c)(6)	<p>In 1 out of 10 Placement records reviewed, the required contact information for the child's placement resource was not listed in the case record. The child was placed into care on [REDACTED]. The case file is missing demographic information including contact information for the placement resource.</p>	<p>A section of the family case record that includes the following shall be established for each child in placement:</p> <p>(6) The location of the child's placement, including the name and address of the placement.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.43(c)(10)	<p>In 2 of 10 Placement records reviewed, there were no recent education reports on record for the school aged children.</p> <p>In the first Placement record reviewed, the child was placed on [REDACTED].</p>	<p>(c) A section of the family case record that includes the following shall be established for each child in placement:</p> <p>(10) Educational reports and records.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>There are no documented educational records since [REDACTED] of [REDACTED]</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED]</p> <p>There are no documented educational records.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023 and September 2023.</i></p>				
3130.43(c)(11)	<p>In 2 out of 10 Placement records, the agency has no documentation of whether the child has a disability.</p> <p>In the first Placement record, the child was placed on [REDACTED] and there is no documentation in the file regarding whether the child has a disability.</p> <p>In the second Placement record, the child was placed on [REDACTED] and there is no documentation in the file regarding whether the child has a disability.</p>	<p>A section of the family case record that includes the following shall be established for each child in placement:</p> <p>(11) Indication if the child is disabled and, if so, the type of physical, mental or emotional disability.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.45	<p>In 2 out of 10 Placement records reviewed, the agency did not provide permanent documents to the appropriate parties after the child was discharged from</p>	<p>Permanent documents, such as birth certificates, immunization, and health records, education records and legal documents relating to custody or guardianship, shall be given to the legally</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>placement.</p> <p>In the first Placement record reviewed, custody of the child was granted to kinship caregiver on [REDACTED]. There is no documentation that permanent records were given to the kinship caregiver, and no signature was obtained.</p> <p>In the second Placement record reviewed, the child returned home on [REDACTED] and there is no documentation that [REDACTED] received the child's permanent documents, and no signature was obtained.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in October 2022 and a Complaint review completed in November 2023.</i></p>	<p>responsible person when the child is discharged from service. The county agency shall obtain a signed and dated receipt from the person to whom the documents are given. If the child being discharged is 18 years or older or is emancipated, the documents shall be given to the child.</p>			
3130.51(a)	<p>In 14 of 41 tenured employee staff records reviewed, there were no annual employee performance reviews (EPR) completed and reviewed with management within the past year.</p> <p>In 7 of the employee files, no EPR had been completed within the past year.</p>	<p>Agencies shall evaluate the performance of their employees during their probationary period and at least once a year thereafter.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In 7 of the employee files reviewed, the employee had completed their own EPR, and the document had no management review or signature noting a review had occurred.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023 and September 2023.</i></p>				
3130.61(a)	<p>In 1 of 9 In-Home GPS records reviewed, the initial Family Service Plan (FSP) was completed after the required time frame. The family was accepted for services on [REDACTED] and the Initial FSP was completed on [REDACTED].</p> <p><i>This is a repeat citation from a complaint review completed in May 2023, a Provision Licensing Inspection in September 2023 and Direction Plans of Correction from June 2023 and November 2023.</i></p>	<p>The county agency shall prepare, within 60 days of accepting a family for service, a written family service plan for each family receiving services through the county agency.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.61(a)(b)(c) (d)(e) 3130.62(a)(b)(c) 3490.322(d) 3490.235(f)(k)	<p>In 3 of 9 In-Home GPS records and 3 of 10 Placement records reviewed, the family has been accepted for services, but no service plan has been developed to identify the goals that the family and agency will work to address.</p>	<p>The county agency shall prepare, within 60 days of accepting a family for service, a written FSP for each family receiving services through the county agency.</p> <p>The service plan shall be a discreet part of the family case record and shall include</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the first In-Home GPS record reviewed, the family was accepted for services on [REDACTED] and at the time of this review there was no FSP completed on record for the family.</p> <p>In the second In-Home GPS record reviewed, the family was accepted for services on [REDACTED] and at the time of this review there was no FSP completed on record for the family.</p> <p>In the third In-Home GPS record reviewed, the family was accepted for services on [REDACTED] and at the time of this review there was no FSP completed on record for the family.</p> <p>In the first Placement record reviewed, the family was accepted for services on [REDACTED] and at the time of this review there was no FSP completed on record for the family.</p> <p>In the second Placement record reviewed, the family was accepted for services on [REDACTED] and at the time of this review there was no FSP completed on record for the family.</p>	<p>the components outlined in the regulations.</p> <p>The service plan shall be signed by the county agency staff person responsible for management of the case. The parent or legal guardian and the child, if 14 years of age or older, shall be given the opportunity to sign the service plan.</p> <p>The county agency shall provide family members, including the child, their representatives and service providers, the opportunity to participate in the development and amendment of the service plan.</p> <p>The county agency shall provide family members, their legal counsel, other representatives and agencies or facilities providing services to the child and family with a copy of the service plan.</p> <p>The county agency shall provide to the parents, along with a copy of the family service plan a written notice of their right to appeal the following to the Department's Office of Hearings and Appeals.</p> <p>The notice shall include a statement of the parents' right to be represented by an attorney or other</p>			
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		<p>representative and the name and address of the local legal services agency.</p> <p>The county agency shall notify the parents of children who are under the jurisdiction of the court in writing of their right to petition the court regarding an action of the county agency affecting their children.</p> <p>The county agency is developing and implementing the FSP and CPP shall assure that the level of activity, in person contacts with the child, oversight, supervision and services for the child and family are consistent with the level of risk.</p> <p>When a case has been accepted for services and an FSP developed, the supervisor shall, within 10 days, review the plan.</p> <p>The FSP shall contain a provision that requires the parents advise the county agency, within 24 hours, when the child or family move from one residence to another.</p>			
3130.61(b)(4)(5) (7)	In 1 of 9 In-Home GPS records reviewed, the FSP review dated on [REDACTED] does not include objectives, actions to be taken by the parents,	The service plan shall be a discrete part of the family case record and shall include: (4) The services to be provided to achieve the	The agency is expected to come into compliance immediately and ongoing.		

	<p>children or other agencies and the dates that these actions are to occur. The plan also does not include the results of the family service plan reviews.</p>	<p>objectives of the plan. (5) The actions to be taken by the parents, children, the county agency or other agencies, and the dates when these actions will be completed. (7) The results of family service plan reviews</p>			
3130.61(c)	<p>In 3 out of 9 GPS In-Home records, 1 of 1 Shared Case Responsibility record and 1 of 1 Placement record reviewed, all parties were not provided the opportunity to sign or did not sign the service plan.</p> <p>In the first In-Home GPS record reviewed, the family service plan was dated [REDACTED]. There is no supervisory signature on the plan.</p> <p>In the second In-Home GPS record reviewed, the family service plan was created on [REDACTED]. There is no documentation that all parties were provided the opportunity to sign the plan.</p> <p>In the third In-Home GPS record reviewed, the family service plan date was [REDACTED]. There is no documentation that the required parties were provided an opportunity to sign the plan.</p>	<p>The service plan shall be signed by the county agency staff person responsible for management of the case. The parent or legal guardian and the child, if 14 years of age or older, shall be given the opportunity to sign the service plan. The county agency shall inform the parent or guardian that signing the plan constitutes agreement with the service plan.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the Shared Case Responsibility record reviewed, the CPP was created on [REDACTED]. There is no caseworker or supervisory signature on the plan. There is also no documentation that the required parties were provided an opportunity to sign the plan.</p> <p>In the Placement record reviewed, on the FSP dated [REDACTED], the caseworker did not sign the plan. There is also no documentation that the required parties were provided an opportunity to sign the plan.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection that occurred in February 2022 and the Provisional Licensing Inspections in October 2022, March 2023 and September 2023 and the Directed Plans of Correction from June 2023 and November 2023.</i></p>				
3130.61(d)	<p>In 3 out of 9 In-Home GPS records and 1 of 1 of Shared Case Responsibility record reviewed, the agency did not provide an opportunity for all parties to participate in the family service plan development.</p> <p>In the first In-Home GPS</p>	<p>(d) The county agency shall provide family members, including the child, their representatives and service providers, the opportunity to participate in the development and amendment of the service plan if the opportunity does not jeopardize the child's safety. The method by which these</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>record reviewed, the family service plan dated [REDACTED] documents that [REDACTED] was given the opportunity to participate, in person but there is no documentation that contact was made with [REDACTED]</p> <p>In the second In-Home GPS record reviewed, the family service plan, dated [REDACTED] notes that the parents were invited to participate however there is no written documentation to support this.</p> <p>In the third In-Home GPS record reviewed, the family service plan was dated [REDACTED]. There is no documentation to support that any of the required parties were invited to participate in the development of the plan.</p> <p>In the Shared Case Responsibility record reviewed, the CPP was created on [REDACTED]. There is no documentation to support that any of the required parties were invited to participate in the development of the plan.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023, and September</i></p>	<p>opportunities are provided shall be recorded in the plan.</p>			
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	<p><i>2023 and the Directed Plans of Correction from June 2023 and November 2023.</i></p>				
<p>3130.61(e)</p>	<p>In 3 out of 9 In-Home GPS, 1 of 1 Shared Care Responsibility records and 1 of 10 Placement records reviewed, there was no documentation the required parties were provided copies of the FSP/CPP.</p> <p>In the first In-Home GPS record reviewed, the family service plan was dated [REDACTED]. There is no documentation that copies were provided to the required parties.</p> <p>In the second In-Home GPS record reviewed, the family service plan was created on [REDACTED]. There is no documentation that copies were provided to the required parties.</p> <p>In the third In-Home GPS record reviewed, the family service plan was dated [REDACTED]. There is no documentation that copies were provided to the required parties.</p> <p>In the Shared Case Responsibility record reviewed, the CPP was created on [REDACTED]. There is no documentation</p>	<p>The county agency shall provide family members, their legal counsel, other representatives and agencies or facilities providing services to the child and family with a copy of the service plan, including service plan amendments and results of reviews when the amendments or reviews change the previously agreed upon plan.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>that copies were provided to the required parties.</p> <p>In the Placement record reviewed, on the FSP dated [REDACTED] there is no documentation that copies were provided to the required parties.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023, and September 2023 and Directed Plans of Correction from June 2023 and November 2023.</i></p>				
<p>3130.66(a) 3130.67(b) 3130.61(c)(d)(e)</p>	<p>In 2 of 10 Placement records reviewed, the child was placed and a CPP has not yet been developed to identify the goals that the family and agency will work to address so that permanency can be achieved.</p> <p>In the first Placement record reviewed, the child was placed on [REDACTED] and at the time of this review there was no CPP completed on record for the family.</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED] and at the time of this review there was no CPP completed on record for the family.</p>	<p>If a child has been placed in emergency placement and continued placement is necessary, the county agency shall prepare a family service plan under §3130.61 and §3130.67(b) (relating to family service plans; and placement planning) no later than 30 days from the date the child enters emergency placement.</p> <p>The amendment to service plan shall include the required components outlined in the regulations.</p> <p>The service plan shall be signed by the county agency staff person responsible for management of the case. The parent or legal guardian and the child, if 14 years of age or older, shall be given the opportunity to sign the service plan.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

		<p>The county agency shall provide family members, including the child, their representatives and service providers, the opportunity to participate in the development and amendment of the service plan.</p> <p>The county agency shall provide family members, their legal counsel, other representatives and agencies or facilities providing services to the child and family with a copy of the service plan.</p>			
3130.67(b)(6)	<p>In 1 of 10 Placement records reviewed, the child was placed on [REDACTED]. The initial CPP was completed on [REDACTED] and there is no documentation in the plan regarding the circumstances that made placement necessary.</p>	<p>(b) The amendment to the service plan shall include the following, for each child placed: (6) A description of efforts that have been made and the services that have been provided to prevent placement. This is required only at initial placement.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.67(b)(8)	<p>In 1 of 10 Placement records reviewed, the child was placed on [REDACTED]. A CPP was created on [REDACTED] and the anticipated duration of placement is not noted in the CPP.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in</i></p>	<p>(b) The amendment to the service plan shall include the following, for each child placed: (8) The anticipated duration of placement, stated in months.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<i>October 2022 and March 2023.</i>				
3130.67(b)(9)	<p>In 1 of 10 Placement records and 1 of 1 Shared Case Responsibility record reviewed, the placement goal and concurrent goal are not identified on the plan.</p> <p>In the Placement record reviewed, the child was placed on [REDACTED]. A CPP was created on [REDACTED] and the placement goal and concurrent goal are not identified on the plan.</p> <p>In the Shared Case Responsibility record reviewed, the child was placed on [REDACTED]. A CPP was created on [REDACTED] and the placement goal and concurrent goal are not identified on the plan.</p>	<p>(b) The amendment to the service plan shall include the following, for each child placed:</p> <p>(9) An identification of one of the following goals for the child in placement:</p> <p>(i) Return to own home. (ii) Placement in the home of another relative. (iii) Adoption. (iv) Placement with legal guardian. (v) Independent living. (vi) Long-term placement.</p>			
3130.67(b)(10) (12)(13)	<p>In 2 of 10 Placement records reviewed, the CPP did not include service objectives that needed to be achieved prior to reunification.</p> <p>In the first Placement record, the child was placed on [REDACTED]. The CPP dated [REDACTED] does not include any service objectives that need to be achieved prior to reunification.</p>	<p>(b) The amendment to the service plan shall include the following, for each child placed:</p> <p>(10) A description of the service objectives that shall be achieved by the parents or child prior to reunification. (12) An identification of services to be provided to the family, the child and if applicable, the foster family by the county agency and other service providers to achieve the goal for the child</p>	The agency is expected to come into compliance immediately and ongoing.		

	<p>In the second Placement record, the child was placed on [REDACTED]. The CPP dated [REDACTED] does not include the service objectives that need to be achieved prior to reunification.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in March 2023 and September 2023 and Directed Plans of Correction from June 2023 and November 2023, and POC Verification completed in August 2023.</i></p>	<p>in placement and to ensure that the child receives proper care. (13) An identification of the steps the county agency shall take to ensure that the service plan is implemented.</p>			
3130.67(b)(11)	<p>In 1 of 10 Placement records reviewed, the child was placed on [REDACTED]. The CPP dated [REDACTED] does not include a written description of the independent living program and services being provided to the child who is [REDACTED] years old.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection from March 2023.</i></p>	<p>(b) The amendment to the service plan shall include the following, for each child placed: (11) For every child 16 years of age and older, the county agency shall consider the appropriateness of providing programs and services to help the child prepare for transition from foster care to independent living. When appropriate, a written description of the program and service shall be provided. When independent living services are deemed inappropriate, the basis for the choice not to offer independent living services shall be described.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

3130.67(b)(14)	<p>In 1 of 10 Placement records reviewed, the child was placed on [REDACTED]. In the CPP dated [REDACTED], there is no documentation of the schedule of visits between the child and parents.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection on March 2023 and a POC Verification completed in August 2023.</i></p>	<p>(b) The amendment to the service plan shall include the following, for each child placed: (14) The schedule for visits between the child and parents, including frequency, location and participants</p>	The agency is expected to come into compliance immediately and ongoing.		
3130.67(c)	<p>In 1 out of 10 Placement records reviewed, the agency did not provide the court with a copy of the service plan as required.</p> <p>In the Placement record reviewed, the agency did not have any documentation that the FSP/ CPP was included with the court petition.</p>	<p>(c) The county agency shall send a copy of the family service plan, as amended in compliance with this section, to the court prior to the initial dispositional hearing unless otherwise directed by the court under 42 Pa.C.S. §§ 6341(c) and (d) and 6351 (relating to adjudication; and disposition of dependent child).</p>	The agency is expected to come into compliance immediately and ongoing.		
3130.68(a)	<p>In 2 of 10 Placement records reviewed, there was no documentation that the agency facilitated required visitation between the child and the parents and there is no documentation that visits were occurring, during the required timeframes.</p> <p>In the first Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the agency facilitated</p>	<p>The county agency shall provide opportunity for visits between the child and parents as frequently as possible but no less frequently than once every 2 weeks at a time and place convenient to the parties and in a location that will permit natural interaction.</p>	The agency is expected to come into compliance immediately and ongoing.		

	<p>required visitation between the child and the parents and there is no documentation that visits were occurring from the time of placement until [REDACTED]</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED]. There is no documentation that the agency facilitated required visitation between the child and the [REDACTED] and there is no documentation that visits were occurring, during the period under review.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in March 2023 and September 2023 and Directed Plans of Correction from June 2023 and November 2023.</i></p>				
3130.68(f)	<p>In 4 out of 10 Placement records, the agency did not send the required notification to the parents following a child placement.</p> <p>The first Placement record reviewed, the child was placed on [REDACTED] and at the time of this review there was no documentation that these required notifications were provided to the child's parents.</p>	<p>(f) The county agency shall, within 24 hours of a child's placement, provide the child's parents with:</p> <p>(1) A telephone number that provides 24-hour access to the county agency.</p> <p>(2) A written statement regarding the opportunity for visits as outlined in subsection (a).</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the second Placement record reviewed, the child was placed on [REDACTED] at the time of this review there was no documentation that these required notifications were provided to the child's parents.</p> <p>In the third Placement record reviewed, the child was placed on [REDACTED] at the time of this review there was no documentation that these required notifications were provided to the child's parents.</p> <p>In the fourth Placement record reviewed, the child was placed on [REDACTED] at the time of this review there was no documentation that these required notifications were provided to the child's parents.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022.</i></p>				
3130.68(g)(1)(2)	<p>In 3 of 10 Placement records reviewed, the agency did not notify the parents of the child's placement location within 15 days.</p> <p>In the first Placement record reviewed, the child</p>	<p>(g) The county agency shall, within 15 calendar days of placing a child, provide the parents with the following:</p> <ul style="list-style-type: none"> (1) The address of the physical location of the child. (2) The name of the person, agency or 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>was placed on [REDACTED] and at the time of this review there was no documentation that the address/location of the child was provided to the parents.</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED] and at the time of this review there was no documentation that the address/location of the child was provided to the parents.</p> <p>In the third Placement record reviewed, the child was placed on [REDACTED] and at the time of this review there was no documentation that the address/location of the child was provided to the parents.</p> <p><i>This is a repeat citation from the Annual Licensing Inspections in February 2022 and the Provisional Licensing Inspections in March 2023 and September 2023.</i></p>	<p>facility responsible for the child's care</p>			
3130.71	<p>In 2 of 10 Placement records and 1 of 1 Shared Case Responsibility record reviewed, the Child Permanency Plan Review was not completed within the required timeframe.</p>	<p>The county agency shall ensure that the status of a child in placement under its case management responsibility is reviewed periodically but no less frequently than once every 6 months.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the first Placement record reviewed, the child was placed on [REDACTED]. The child's most recent CPP was completed on [REDACTED]. At the time of this review, a CPP review had not yet been completed.</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED]. An initial CPP was completed on [REDACTED]. At the time of this review, a CPP review had not yet been completed.</p> <p>In the Shared Case Responsibility record, the child was placed on [REDACTED]. The initial CPP was dated [REDACTED]. At the time of this review, a CPP review had not yet been completed.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in March 2023 and September 2023 and Directed Plans of Correction from June 2023 and November 2023.</i></p>				
3130.71(1)(iii)	<p>In 2 of 10 Placement records reviewed, there is no documentation that the family's service plan was included with the petition for placement review filed with the court.</p>	<p>A petition for placement review filed with the court by the county agency shall include a copy of the family service plan, including placement amendment.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the first Placement record reviewed, the child was placed on [REDACTED] and there is no documentation that the CPP was included with the petition for placement review filed with the court on [REDACTED].</p> <p>In the second Placement record reviewed, the child was placed on [REDACTED] and there is no documentation that the family's service plan was included with the petition for placement review filed with the court on [REDACTED].</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in September 2023.</i></p>				
3130.73	<p>In 1 out of 10 Placement records reviewed, in the CPP dated [REDACTED] there was no documentation that the agency recorded the results from the review hearings in the CPPs as required.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022.</i></p>	<p>(a) The county agency shall record the results of each placement review and dispositional review hearing in the service plan.</p> <p>(b) The county agency shall amend the service plan as required by the findings and determinations of the reviews and hearings.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3130.86	<p>In 4 of 10 Placement records reviewed, there is no documentation that the</p>	<p>The county agency shall provide an opportunity for a child placed in a foster home</p>	<p>The agency is expected to come into compliance</p>		

	<p>agency provided an opportunity for the child to participate in religious activities, services and counseling.</p> <p>In the first Placement record, the child was placed on [REDACTED]. There is no documentation that the child was provided an opportunity to in religious activities, services and counseling.</p> <p>In the second Placement record, the child was placed on [REDACTED]. There is no documentation that the child was provided an opportunity to in religious activities, services and counseling.</p> <p>In the third Placement record, the child was placed on [REDACTED]. There is no documentation that the child was provided an opportunity to in religious activities, services and counseling.</p> <p>In the fourth Placement record, the child was placed on [REDACTED]. There is no documentation that the child was provided an opportunity to in religious activities, services and counseling.</p> <p><i>This is a repeat citation from the Annual Licensing Inspections in February</i></p>	<p>or childcare facility which it administers to participate in religious activities, services and counseling, taking into account choices specified by the parents or guardian or the child.</p>	<p>immediately and ongoing.</p>		
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	<i>2022 and the Provisional Licensing Inspections in March 2023 and September 2023.</i>				
3490.55(a)	<p>In 1 of 10 CPS Intake files reviewed, the referral was received on [REDACTED] and the agency saw the identified child [REDACTED].</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in October 2022 and September 2023, a complaint review completed in February 2023, and the Directed Plans of Correction from June 2023 and November 2023.</i></p>	<p>a. Except as provided in subsection (b), the county agency shall begin its investigation within 24 hours of receiving a report of suspected child abuse. Upon beginning its investigation, the county agency shall see the child within 24 hours of receipt of the report.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3490.55(c)	<p>In 1 of 10 CPS Intake records reviewed, the report was under investigation from [REDACTED] through [REDACTED]. During this time, the child's sibling was not seen, and his/her safety was not assessed.</p> <p><i>This is a repeat citation from a Complaint review in June 2023 and Provisional Licensing Inspection in September 2023.</i></p>	<p>c. After ensuring the immediate safety of the child and other children in the home, the county agency shall verbally notify ChildLine of the receipt of the report, if it was not received initially from ChildLine.</p>			
3490.55(d)(e)	<p>In 9 of the 10 CPS Intake files reviewed, there is no written documentation that the required parties were interviewed regarding the allegations.</p>	<p>(d) When conducting its investigation, the county agency shall, if possible, conduct an interview with those persons who are known to have or may reasonably be</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the first CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the required parties were interviewed regarding the allegations.</p> <p>In the second CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the children or father were interviewed regarding the allegations.</p> <p>In the third CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the child, the child's [REDACTED] or alleged perpetrator were interviewed regarding the allegations.</p> <p>In the fourth CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the child's [REDACTED] was interviewed regarding the allegations.</p> <p>In the fifth CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the child's sibling or [REDACTED] were interviewed</p>	<p>expected to have, information relating to the incident of suspected child abuse including, but not limited to, all of the following: (1) The child, if appropriate. (2) The child's parents or other person responsible for the child's welfare. (3) The alleged perpetrator of the suspected child abuse. (4) The reporter of the suspected child abuse, if known. (5) Eyewitnesses to the suspected child abuse. (6) Neighbors and relatives who may have knowledge of the abuse. (7) Day care provider or school personnel, or both, if appropriate.</p> <p>(e) The county agency shall record in writing the facts obtained as a result of the interviews conducted under subsection (d) and any other interviews it conducts.</p>			
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regarding the allegations.

In the sixth CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the child's [REDACTED] was interviewed regarding the allegations.

In the seventh CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the child's [REDACTED] was interviewed regarding the allegations.

In the eighth CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the alleged perpetrator was interviewed regarding the allegations.

In the ninth CPS Intake file reviewed, the referral was received on [REDACTED] and there is no written documentation that the alleged perpetrator was interviewed regarding the allegations.

This is repeat citation from the Annual Licensing Inspection in February 2022, the Provisional Licensing Inspections in October 2022 and September 2023, a

	<p><i>complaint review completed in February 2023, the Directed Plans of Correction from June 2023 and November 2023, and a complaint review completed in July 2023.</i></p>				
3490.55(f)	<p>In 2 of 10 CPS Intake records reviewed, there were no photos of the child's injury.</p> <p>In the first CPS Intake record reviewed, the referral was received on [REDACTED] and the child was alleged to have visible injuries. There are no photos in the file of the injuries.</p> <p>In the second CPS Intake record reviewed, the referral was received on [REDACTED] and the child was alleged to have visible injuries. There are no photos in the file of the injuries.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023 and September 2023, and the Complaint review completed in February 2023.</i></p>	<p>(f) When investigating a report of suspected child abuse in which a child has sustained visible injury, the county agency shall, whenever possible and appropriate, take, cause to be taken or obtain color photographs of the injury.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3490.55(i)	<p>In 1 of 10 CPS Intake records reviewed, the report was received on [REDACTED] and an outcome was submitted on</p>	<p>When conducting its investigation, the county agency shall visit the child's home, at least once during the investigation period. The</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>██████████ The agency did not conduct a home visit during the investigation.</p> <p><i>This is a repeat citation from Complaint reviews in February 2023 and August 2023.</i></p>	<p>home visits shall occur as often as necessary to complete the investigation and to assure the safety of the child.</p>			
3490.57(e)	<p>In 1 out of 10 Placement records reviewed, the agency has no documentation that the parents were notified of the child's removal. The child was placed on ██████████. There is no documentation that the agency notified the child's parents after initiating protective custody.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022.</i></p>	<p>(e) If the county agency initiates emergency protective custody, it shall notify the child's parents as required by § 3490.17 (relating to notifying the child's parents, guardians, or other custodians).</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
3490.58(a)	<p>In 6 of 10 CPS Intake records reviewed, the county agency did not notify the subject that was about to be interviewed of their rights as required.</p> <p>In the first CPS Intake records, the report was received on ██████████ there is no documentation that the agency notified the subject that was about the be interviewed of their rights.</p> <p>In the second CPS Intake records, the report was received on ██████████</p>	<p>(a) Except for the subject child, the county agency shall notify the subject who is about to be interviewed of:</p> <p>(1) The existence of the report and the type of suspected abuse.</p> <p>(2) The subject's rights under sections 6337 and 6338 of the Juvenile Act (relating to right to counsel; and other basic rights) when a case goes to Juvenile Court. Those rights are:</p> <p>(i) The right to counsel.</p> <p>(ii) The right to introduce evidence and cross examine witnesses.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

and there is no documentation that the agency notified the subject that was about the be interviewed of their rights.

In the third CPS Intake records, the report was received on [REDACTED] and there is no documentation that the agency notified the subject that was about the be interviewed of their rights.

In the fourth CPS Intake records, the report was received on [REDACTED] and there is no documentation that the agency notified the subject that was about the be interviewed of their rights.

In the fifth CPS Intake records, the report was received on [REDACTED] and there is no documentation that the agency notified the subject that was about the be interviewed of their rights.

In the sixth CPS Intake records, the report was received on [REDACTED] and there is no documentation that the agency notified the subject that was about the be interviewed of their rights.

This is a repeat citation from a Near Fatality Review in December 2021

(3) The perpetrator's rights regarding amendment and expunction.
(b) Within 72 hours of interviewing the subject, the county agency

	<i>and Complaint review in August 2023.</i>				
3490.58(b)	<p>In 4 of 10 CPS Intake records reviewed, there was no documentation that written notification was provided to the required parties.</p> <p>In the first CPS Intake record reviewed, the report was received on [REDACTED]. There was no documentation that written notification was provided to the required individuals.</p> <p>In the second CPS Intake record reviewed, the report was received on [REDACTED]. There was no documentation that written notification was provided to the required individuals.</p> <p>In the third CPS Intake record reviewed, the report was received on [REDACTED]. Written notice was not sent to the [REDACTED] within the required timeframe.</p> <p>In the fourth CPS Intake record reviewed, the report was received on [REDACTED]. There was no documentation that written notification was provided to the required individuals.</p> <p><i>This is a repeat citation from a CPS Outcome records review completed</i></p>	<p>(b) Within 72 hours of interviewing the subject, the county agency shall notify the subject in writing of: (1) The existence of the report and type of alleged abuse. (2) The rights under sections 6337 and 6338 of the Juvenile Act, when a case goes to juvenile court. Those rights are: (i) The right to counsel. (ii) The right to introduce evidence and cross examine witnesses.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p><i>in December 2021, the Provisional Licensing Inspections in March 2023 and September 2023, and POC Verification completed in August 2023.</i></p>				
<p>3490.61(a)</p>	<p>In 8 of 10 CPS Intake records reviewed, there is no documentation that supervisory reviews occurred at required intervals.</p> <p>In the first CPS Intake record reviewed, the case was open for investigation from [REDACTED] and remained open at the time of this review. Documented supervisions occurred on [REDACTED]</p> <p>In the second CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. Documented supervisions occurred on [REDACTED] and [REDACTED]</p> <p>In the third CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. There are no documented supervisions on file.</p> <p>In the fourth CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. Documented</p>	<p>The county agency supervisor shall review each report of suspected child abuse which is under investigation on a regular and ongoing basis to ensure that the level of services are consistent with the level of risk to the child, to determine the safety of the child and the progress made toward reaching a status determination. The supervisor shall maintain a log of these reviews which at a minimum shall include an entry at 10-calendar day intervals during the investigation period.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

supervisions occurred on [REDACTED] and [REDACTED]

In the fifth CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. Documented supervisions occurred on [REDACTED] and [REDACTED]

In the sixth CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. Documented supervisions occurred on [REDACTED]

In the seventh CPS Intake record reviewed, the case was open for investigation from [REDACTED] through [REDACTED]. Documented supervisions occurred on [REDACTED]

In the eighth CPS Intake record reviewed, the case was open for investigation from 1 [REDACTED] through [REDACTED]. Documented supervisions occurred on [REDACTED]

This is a repeat citation from the Annual Licensing Inspection in February 2022 and the Provisional Licensing Inspection from September 2023 and the Directed Plans of

	<p><i>Correction from June 2023 and November 2023.</i></p>				
<p>3490.61(c)</p>	<p>In 9 out of 9 In-Home GPS records, 6 of 10 Placement records, and 1 Shared Case Responsibility record reviewed, monthly supervisory review was not completed and documented.</p> <p>In the first In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that supervision occurred in [REDACTED]</p> <p>In the second In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There was no documented supervision occurred in [REDACTED]</p> <p>In the third In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documented supervision in [REDACTED]</p> <p>In the fourth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation of supervision in January 2024.</p>	<p>When as case is accepted for service, the county agency shall monitor the safety of the child and ensure contacts are made with the child, parents, and service providers through monthly supervision.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

In the fifth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that supervision occurred in [REDACTED].

In the sixth In-Home GPS record reviewed, the family was accepted on [REDACTED]. There is no documentation that supervision occurred in [REDACTED].

In the seventh In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that supervision occurred in [REDACTED].

In the eighth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that supervision occurred in [REDACTED].

In the ninth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that supervision occurred in [REDACTED].

[REDACTED]

In the first Placement record, the child was placed [REDACTED]. There is no documentation that supervision occurred in [REDACTED]

In the second Placement record, the child was placed [REDACTED]. There is no documentation that supervision occurred in [REDACTED]

In the third Placement record, the child was placed [REDACTED]. There is no documentation that supervision occurred during the period under review.

In the fourth Placement record, the child was placed [REDACTED]. There is no documentation that supervision occurred during the period under review.

In the fifth Placement record, the child was placed [REDACTED]. There is no documentation that supervision occurred in [REDACTED]

In the sixth Placement record, the child was

	<p>placed [REDACTED]. There is no documentation that supervision occurred during the period under review.</p> <p>In the Shared Case Responsibility record, the child was placed [REDACTED]. There are no documented supervisions in February 2024.</p>				
3490.232(c)	<p>In 6 of 10 screened out GPS Intake records, 5 of 10 GPS Intake records, and 1 in 9 In-Home GPS records reviewed, the child was not seen in the required response time.</p> <p>In the first screened out GPS Intake record, the report was received on [REDACTED] and assigned a 5-day response time. The children were seen [REDACTED]</p> <p>In the second screened out GPS Intake record, the report was received on [REDACTED] and assigned a 5-day response time. The child was seen [REDACTED].</p> <p>In the third screened out GPS Intake record, the report was received on [REDACTED] and assigned a 24-hour response time. At the time of this review there was no documentation that the</p>	<p>The county agency shall see the child immediately if emergency protective custody has been taken, is needed, or if it cannot be determined from the report whether or not emergency protective custody is needed. Otherwise, the county agency shall prioritize the response time for an assessment to assure that children who are most at risk receive an assessment first.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

child was seen.

In the fourth screened out GPS Intake record, the report was received on [REDACTED] and assigned a 3-day response time. The child was seen on [REDACTED]

In the fifth screened out GPS Intake record, the report was received on [REDACTED] and assigned a 24-hour response time. The child was seen on [REDACTED].

In the sixth screened out GPS Intake record, the report was received on [REDACTED] and assigned a response time of "by the end of the workday." At the time of this review there was no documentation that the one child was seen.

In the first GPS Intake record, the report was received on [REDACTED] and assigned a 10-day response time. 3 of the 5 children were seen on [REDACTED] and the other children were seen on [REDACTED]

In the second GPS Intake record, the report was received on [REDACTED] and assigned a 10-day response time. The child was seen on 1 [REDACTED].

In the third GPS Intake record, the report was received on [REDACTED] and assigned a 5-day response time. The child was seen on [REDACTED]

In the fourth GPS Intake record, the report was received on [REDACTED] and assigned a 10-day response time. The child was seen on [REDACTED].

In the fifth GPS Intake record, the report was received on [REDACTED] and assigned a 3-day response time. The child was seen on [REDACTED]

In the In-Home GPS record, the initial report was received on [REDACTED] and assigned a 5-day response time. There is no documentation in the file that the children had been seen by the time of this review.

This is a repeat citation from the Annual Licensing Inspection in February 2022, the Complaint review that was completed in November 2022, the POC Verification review in March 2023, the Provisional Licensing Inspections in March 2023 and September 2023, the Directed Plans of Correction from June 2023

	<p><i>and November 2023, a complaint review completed in June 2023 and 2 complaint reviews completed in July 2023.</i></p>				
<p>3490.232(f)</p>	<p>In 4 of 10 GPS Intake records reviewed, the agency did not complete a home visit during the assessment.</p> <p>In the first GPS Intake record, the report was received on [REDACTED], an outcome was sent on [REDACTED]. No home visits occurred during the assessment period.</p> <p>The second GPS Intake record, the report was received on [REDACTED], an outcome was sent on [REDACTED]. No home visits occurred during the assessment period.</p> <p>In the third GPS Intake record, the report was received on [REDACTED], an outcome was sent on [REDACTED]. No home visits occurred during the assessment period.</p> <p>In the fourth GPS Intake record, the report was received on [REDACTED] and remains open for assessment at the time of this review. No home visits occurred during the assessment period.</p>	<p>The county agency shall see the child and visit the child's home during the assessment period. The home visits shall occur as often as necessary to complete the assessment and ensure the safety of the child. There shall be a least one home visit.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p><i>This is a repeat citation from a Complaint review in January 2023, the Provisional Licensing Inspection in March 2023 and a POC Verification in May 2023.</i></p>				
<p>3490.232(g)</p>	<p>In 3 of 10 screened out GPS Intake records and 2 of 10 GPS Intake records reviewed, there was no documentation that the required interviews occurred.</p> <p>In the first screened out GPS Intake record, the report was received on [REDACTED], and contained GPS allegations in the report that needed to be assessed. There were no documented interviews with any parties involved in the report.</p> <p>In the second screened out GPS Intake record, the report was received on [REDACTED], and contained GPS allegations in the report that needed to be assessed. There was no documentation that the older child was interviewed to assess the validity of the concerns.</p> <p>In the third screened out GPS Intake record, the report was received on [REDACTED], and contained GPS allegations in the report that needed to be</p>	<p>The county agency shall interview the child, if age appropriate, and the parents or the primary person who is responsible for the care of the child. The county agency shall also conduct interviews with those persons who are known to have or may reasonably be expected to have information that would be helpful to the county agency in determining whether or not the child is in need of general protective services.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>assessed. There was no documentation that the children were interviewed to assess the validity of the concerns.</p> <p>In the first GPS Intake record reviewed, the report was received [REDACTED] and the outcome was submitted on [REDACTED]. There is no documentation that the parents or child were interviewed during the assessment period.</p> <p>In the second GPS Intake record reviewed, the report was received [REDACTED] and was still open at the time of this review. There is no documentation that the [REDACTED] were interviewed during the assessment period.</p> <p><i>This is a repeat citation from a Complaint review completed in January 2023, the Provisional Licensing Inspections in March 2023 and September 2023, a POC Verification completed in May 2023, the Directed Plans of Correction from June 2023 and November 2023, and 2 complaint reviews completed in July 2023.</i></p>				
3490.232(i)	In 1 of 10 screened out GPS Intake records, the report was received on	The county agency shall provide or arrange appropriate services to	The agency is expected to come into compliance		

	<p>██████████ in conjunction with a CPS report. The GPS report was screened out. There is no documentation that any actions were taken to assess the validity of the GPS concerns.</p> <p><i>This is a repeat citation from a Near Fatality review completed in November 2021 and the Provisional Licensing Inspection from September 2023.</i></p>	<p>assure the safety of the child during the assessment period.</p>	<p>immediately and ongoing.</p>		
<p>3490.234(a)</p>	<p>In 3 of 10 GPS Intake records reviewed, the county agency did not notify the parent of the receipt of the GPS report and the need to complete an assessment.</p> <p>In the first GPS Intake record, the assessment was opened from ██████████ through ██████████. There is no documentation that the ██████████ was notified of the report and the need to complete an assessment.</p> <p>In the second GPS Intake record, the assessment was opened from ██████████ through ██████████. There is no documentation that the parents were notified of the report and the need to complete an assessment.</p> <p>In the third GPS Intake</p>	<p>The county agency shall notify the parent of the receipt of the report alleging the need for general protective services and that the county agency will do an assessment to determine the need for general protective services. The notification shall be made verbally at the time of the initial interview.</p>			

	<p>record, the assessment was opened from [REDACTED] through [REDACTED]. There is no documentation that the parents were notified of the report and the need to complete an assessment.</p> <p><i>This is a repeat citation from a Provisional Licensing Inspections in October 2022 and March 2023 and a Complaint review in July 2023.</i></p>				
3490.234(b)(1-2)	<p>In 4 of 10 GPS Intake records and 2 out of 9 In-Home GPS records reviewed, the letter notifying the parents of the agency's decision to close the case or accept the family for services was not sent to the family within 7-calendar days.</p> <p>In the first GPS Intake record, the outcome was submitted on [REDACTED]. At the time of this review, a notification has not been sent to the family.</p> <p>In the second GPS Intake record, the outcome was submitted on [REDACTED]. At the time of this review, a notification has not been sent to the family.</p> <p>The third GPS Intake record, the outcome was submitted on [REDACTED]. At the time of this review,</p>	<p>The county agency shall provide written notice to the parents and the primary person who is responsible for the care of the child of the county agency's decision to accept or not accept the family for general protective services within 7-calendar days of making the decision. If the county agency accepts the family for services, it shall include the following information in the notice:</p> <ul style="list-style-type: none"> (1) The reasons why the county agency accepted the family for services. (2) The right of the custodial parent or the primary person responsible for the care of the child to appeal the county agency's decision that the child is in need of general protective services. 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>a notification has not been sent to the family.</p> <p>In the fourth GPS Intake record, the outcome was submitted on [REDACTED]. At the time of this review, a notification has not been sent to the family.</p> <p>In the first In-Home GPS record, the family was accepted for service on [REDACTED]. The notification letter was sent to the family on [REDACTED].</p> <p>In the second In-Home GPS record, the family was accepted for services on [REDACTED]. A notification letter was mailed to the family on [REDACTED]. The letter noted that the family was not accepted for services.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022, the Provisional Licensing Inspections in October 2022, March 2023 and September 2023, and complaint reviews completed in January and July 2023.</i></p>				
3490.235(e)	<p>In 7 of 10 screened out GPS Intake records, and 7 of 10 GPS Intake records, and 1 out of 9 In-Home GPS records reviewed, the supervisor did not conduct</p>	<p>The county agency supervisor shall review each report alleging a need for general protective services which is being assessed on a regular and ongoing basis to</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>regular reviews during the investigation/assessment period.</p> <p>In the first screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.</p> <p>In the second screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.</p> <p>In the third screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.</p> <p>In the fourth screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.</p> <p>In the fifth screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.</p> <p>In the sixth screened out</p>	<p>assure that the level of services are consistent with the level of risk to the child, to determine the safety of the child and the progress made toward reaching a determination on the need for protective services. The supervisor shall maintain a log of these reviews which at a minimum shall include an entry at 10-calendar day intervals during the assessment period.</p>			
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GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.

In the seventh screened out GPS Intake record, the report was received on [REDACTED] and screened out [REDACTED]. Supervisions did not occur during this time period.

In the first GPS Intake record, the report was received on [REDACTED] and remained open at the time of this review. Supervisions did not occur in [REDACTED] and [REDACTED]. Supervisions occurred on [REDACTED].

In the second GPS Intake record, the report was received on [REDACTED] 3 and the outcome was submitted on [REDACTED]. Supervisions did not occur in [REDACTED].

In the third GPS Intake record, the report was received on [REDACTED] and the outcome was submitted [REDACTED]. Only one supervision occurred during this time period.

In the fourth GPS Intake record, the report was received on [REDACTED] and the outcome was submitted on [REDACTED]. One supervision occurred during this time period.

In the fifth GPS Intake record, the report was received on [REDACTED] and the outcome was submitted on [REDACTED]. Only one supervision occurred during this time period.

In the sixth GPS Intake record, the report was received on [REDACTED] and the outcome was submitted on [REDACTED]. Supervisions did not occur during this time period.

In the seventh GPS Intake record, the report was received [REDACTED] and the outcome was submitted [REDACTED]. Supervisions occurred [REDACTED].

In the In-Home GPS record, the case was open in assessment from [REDACTED], at which time the family was accepted for services. There is no documented supervision until [REDACTED].

	<p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022, the Provisional Licensing Inspections in October 2022, March 2023 and September 2023, a complaint review completed in January 2023, a POC Verification completed in May 2023, the Directed Plans of Correction from June 2023 and November 2023, and 2 complaint reviews completed in July 2023.</i></p>				
3490.235(f)	<p>In 4 out of 9 In-Home GPS records and 1 of 1 Shared Case Responsibility record reviewed, the family service plan was not signed by the supervisor within 10 calendar days.</p> <p>In the first GPS in-home record reviewed, the family service plan was dated [REDACTED] and at the time of this review had not yet been reviewed and signed by the supervisor.</p> <p>In the second GPS in-home record reviewed, the family services plan was dated [REDACTED]. The supervisor reviewed and signed the plan on [REDACTED].</p> <p>In the third GPS in-home record reviewed, the family service plan was created on [REDACTED] and at the</p>	<p>When a case has been accepted for service and a family services plan has been developed, the supervisor shall review within 10 calendar days to ensure consistency with the level of risk, documentation of this review shall be kept in the record.</p>			

	<p>time of this review had not yet been reviewed and signed by the supervisor.</p> <p>In the fourth GPS in-home record reviewed, the family service plan was created on [REDACTED], and at the time of this review had not yet been reviewed and signed by the supervisor.</p> <p>In the Shared Case Responsibility record, a CPP was created on [REDACTED] and at the time of this review had not yet been reviewed and signed by the supervisor.</p> <p><i>This is a repeat citation from the Annual Licensing Inspection in February 2022 and Provisional Licensing Inspections in October 2022 and March 2023.</i></p>				
3490.235(g)	<p>In 8 out of 9 In-Home GPS records reviewed, children were not seen monthly by a qualified worker.</p> <p>In the first In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There was no documentation that a child(ren) was seen in [REDACTED]</p> <p>In the second In-Home GPS record reviewed, the family was accepted for</p>	<p>(g) When a case has been accepted for services, the county agency shall monitor the safety of the child and assure that contacts are made with the child, parents and service providers. The contacts may occur either directly by a county agency worker or through purchase of service, by phone or in person but face-to-face contacts with the parent and the child shall occur as often as necessary for the protection of the child but at least as often as:</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

services on [REDACTED]
There was no documentation that the child was seen in [REDACTED]

In the third In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There was no documentation that the child was seen in [REDACTED]

In the fourth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation the child was seen in [REDACTED]

In the In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There was no documentation that the child was seen in [REDACTED].

In the sixth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There was no documentation that the child was seen in [REDACTED] and two of the children were not documented as seen in [REDACTED]

(2) Once a month for 6 months or case closure when the child is either:
(i) Placed out of the home or setting in which the need for general protective services was established

	<p>In the seventh In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that the child(ren) was seen in [REDACTED] or [REDACTED].</p> <p>In the eighth In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. There is no documentation that the child(ren) was seen in [REDACTED].</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023 and September 2023 and Directed Plans of Correction from June 2023 and November 2023.</i></p>				
3490.312(d)(8)(i)	<p>In 6 of 41 tenured staff records review, the staff did not complete the required 20 annual training hours in the 2023 training year. The first staff completed 3 hours of training. The second staff completed 11.5 hours of training. The third staff completed 5 hours of training. The fourth staff completed 5 hours of training. The fifth staff completed 9 hours of training. The sixth staff</p>	<p>Ongoing certification of direct service workers, shall include the following: (i) Documentation of completion of a minimum of 20 hours of training annually. For direct service workers who complete the CORE training during the county agency's training year, the county agency shall prorate the number of required training hours that a direct service worker shall take in the county agency's training year schedule.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	completed 13.5 hours of training.				
3490.312(d)(8)(i)(A)	In 11 of 41 tenured staff records reviewed, the staff did not have an annual assessment of their individual training needs and an individual training plan developed.	Training content shall be based on the annual administration of an assessment of individual training needs and the development of an individual training plan.	The agency is expected to come into compliance immediately and ongoing.		
3490.321(e)	In 1 of 10 Placement records reviewed, the completed risk assessments did not include an assessment of all the required factors. On the risk assessment completed on [REDACTED] the [REDACTED] was not included on the risk assessment.	The factors which shall be assessed by the county agency include the following: (1) The characteristics of the environment in which the child abuse occurred including the history of prior abuse and neglect. (2) The characteristics of the parent, caregiver, household member, primary person responsible for the welfare of a child and perpetrator including history of drug and alcohol abuse. (3) The characteristics of the family including the history of family violence			
3490.321(f)	In 1 of 10 GPS Intake records, 3 out of 9 In-Home GPS records, and 3 of 10 Placement records reviewed, the agency did not provide documentation to support the identified level of risk for each factor. In the GPS Intake record, on the risk assessment completed on [REDACTED], the risk is not accurately	The county agency shall rate each factor in subsection (e) and shall provide documentation in the record to support the identified level of risk and to assure the child's safety.	The agency is expected to come into compliance immediately and ongoing.		

reflected as required. The child is under the age of 5 years old, and vulnerability was rated as low.

In the first In-Home GPS record, on the risk assessment completed on [REDACTED], the vulnerability was rated as low, despite information suggesting the rating should be higher.

In the second In-Home GPS record, on the risk assessment completed on [REDACTED] the factors of family violence and stressors were given a moderate rating, no justification was provided to support these ratings. No explanation was provided to support overall severity and risk ratings.

In the third In-Home GPS record, on the risk assessment dated [REDACTED] the factor of vulnerability is given a high rating, no justification was provided to support these ratings. No explanation was provided to support overall risk ratings.

In the first Placement record, on the risk assessment dated on [REDACTED] the documentation for the caregivers is not consistent with the risk

	<p>ratings. The overall risk is rated as high but the justification notes that the overall risk is low.</p> <p>In the second Placement record, on the risk assessment completed on [REDACTED] the risk is not accurately reflected as required. All children in the home were under the age of 5 years old and their vulnerability was rated as low. The children also remain out of the home, but the overall risk is rated as low.</p> <p>In the third Placement record, on the risk assessment completed on [REDACTED] the risk ratings for vulnerability, severity, and frequency and /or recentness of abuse or neglect are inconsistent with documented information.</p>				
3490.321(g)(2)	<p>In 1 of 10 GPS Intake records reviewed, the report was received on [REDACTED] and there is no documentation that the county made an initial determination of risk to the child.</p>	<p>At the time of the report of suspected child abuse or allegations of children in need of general protective services, the county agency shall make an initial determination of the risk to the child. (2) The county agency shall document evidence which supports this finding in the record.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

<p>3490.321(h)</p>	<p>In 1 of 10 GPS Intake records, 4 of 10 CPS Intake records, 4 out of 9 In-Home GPS records, and 1 of 10 Placement records reviewed, the risk assessment was not completed within the appropriate intervals.</p> <p>In the GPS Intake record, the report was received on [REDACTED] and remained open at the time of this review. No risk assessment was completed within the 60 calendar days.</p> <p>In the first CPS Intake record, the case outcome was submitted on [REDACTED]. The risk assessment was completed on [REDACTED].</p> <p>In the second CPS Intake record, the case outcome was submitted on [REDACTED]. The risk assessment was completed on [REDACTED].</p> <p>In the third CPS Intake record, the report was received on [REDACTED]. The risk assessment was completed on [REDACTED].</p> <p>In the fourth CPS Intake, the outcome was submitted on [REDACTED]. At the time of this review, no risk assessment has been completed.</p>	<p>(h) Periodic assessments of risk shall be completed by the county agency as follows:</p> <p>(1) At the conclusion of the intake investigation which may not exceed 60-calendar days.</p> <p>(3) Thirty-calendar days before and after the child is returned to the family home</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
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In the first In-Home GPS record reviewed, the child returned home on [REDACTED]. An updated risk assessment was not completed by [REDACTED] as required.

In the second In-Home GPS record reviewed, the date of the initial report was [REDACTED] and the case accepted for services on [REDACTED]. The risk assessment was completed on [REDACTED].

In the third In-Home GPS record reviewed, the family was accepted for services on [REDACTED]. At the time of this review there was no risk assessment completed.

In the fourth In-Home GPS record reviewed, the case was closed on [REDACTED] the risk assessment was completed on [REDACTED].

In first Placement record, the case was accepted for services on [REDACTED]. A risk assessment was completed on [REDACTED].

This is a repeat citation from the Annual Licensing Inspection in February 2022, a Complaint review completed in November 2022, a Provisional Licensing Inspections in

	<p><i>March 2023 and September 2023 and a complaint review completed in July 2023.</i></p>				
<p>3490.322(a)</p>	<p>In 1 of 10 CPS Intake records and 2 of 10 Placement records reviewed, the risk assessment was not reviewed and signed by the supervisor within the required timeframe.</p> <p>In the CPS Intake record, the risk assessment was completed on [REDACTED] and reviewed and signed by a supervisor on [REDACTED]</p> <p>In the first Placement record, the risk assessment was completed on [REDACTED]. At the time of this review, the risk assessment was not reviewed or signed by a supervisor.</p> <p>In the second Placement record, the risk assessment was completed on [REDACTED]. At the time of this review, the risk assessment was not reviewed or signed by a supervisor.</p> <p><i>This is a repeat citation from a Near Fatality review in December 2021 and the Provisional Licensing Inspections in October 2022 and March 2023.</i></p>	<p>Each county agency shall implement a State-approved risk assessment process in performance of its duties under sections 6362 and 6375 of the CPSL (relating to responsibilities of county agency for child protective services; and county agency requirements for general protective services) and this chapter. The supervisor must sign the risk assessment within 10 days of completion and by the date of determination of whether to close or accept a case for ongoing services.</p>			

3700.51(f)	<p>In 1 of 10 Placement records reviewed, the child was placed on [REDACTED]. At the time of this review, there were no immunization records in the child's file.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspections in October 2022, March 2023 and September 2023.</i></p>	<p>The FFCA shall confirm the immunization record of the child within 60 calendar days of placement. An appropriate immunization schedule shall be established for the child based on his immunization status.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
CPSL 6368(n)(1)	<p>In review of the agency records during this licensing review, it was identified that as of 03/29/2024, the agency had 27 overdue CPS Intake outcomes that have not yet been determined and submitted.</p> <p><i>This is a repeat citation from a CPS Outcome review in December 2021, the Provisional Licensing Inspections in March 2023 and September 2023 and the Directed Plans of Correction from June 2023 and November 2023.</i></p>	<p>Investigation shall be completed in accordance with the following:</p> <ol style="list-style-type: none"> 1. Investigation to determine whether to accept the family for services and whether a report is found, indicated or unfounded shall be completed withing 60 days in all cases. 	<p>The agency is expected to come into compliance immediately and ongoing.</p>		
CPSL 6375(c)(1) 3490.232(e)	<p>In review of the agency records during this licensing review, it was identified that as of 03/29/2024, the agency had 643 overdue GPS Intake outcomes that have not yet been determined and submitted.</p>	<p>The agency shall review and amend as necessary the process whereby they ensure that within 60 days of receipt of a report, an assessment shall be completed and a decision on whether to accept the family for ongoing services shall be made. The county agency shall provide or arrange for services</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p><i>This is a repeat citation from an Overdue GPS Outcomes review that occurred in April 2022, an Overdue GPS Outcomes review that occurred in August 2022, a POC Verification review that occurred in November 2022, a POC Verification review that occurred in February 2023, the Provisional Licensing Inspections in March 2023 and September 2023, the Directed Plans of Correction from June 2023 and November 2023, and 3 complaint reviews completed in July 2023.</i></p>	<p>necessary to protect the child during the assessment period.</p>			
<p>CPSL 6375(g)</p>	<p>In 2 of 9 In-Home GPS records and 1 of 10 Placement records reviewed, the agency did not obtain annual photographs of the children.</p> <p>In the first GPS In-Home record reviewed, the case was accepted for services on [REDACTED]. The last photos of the children in the file were obtained in [REDACTED].</p> <p>In the second GPS In-Home record reviewed, the case was accepted for services on [REDACTED]. The last photos of the children in the file were obtained on [REDACTED].</p>	<p>The county agency shall frequently monitor the provision of services, evaluate the effectiveness of the services, conduct in-home visits and make a periodic assessment of the risk of harm to the child, which shall include maintaining an annually updated photograph of the child and verification of the identification of the child.</p>	<p>The agency is expected to come into compliance immediately and ongoing.</p>		

	<p>In the Placement record reviewed, the child was placed on [REDACTED]. There is no photograph of the child on record.</p> <p><i>This is a repeat citation from the Provisional Licensing Inspection in September 2023.</i></p>				

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