

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

CERTIFICATE OF COMPLIANCE

This Certificate is hereby granted to FRANKLIN COUNTY COMMISSIONERS
LEGAL ENTITY

To operate FRANKLIN COUNTY CHILDREN AND YOUTH SERVICE
NAME OF FACILITY OR AGENCY

Located at 425 FRANKLIN FARM LANE, CHAMBERSBURG, PA 17202
(COMPLETE ADDRESS OF FACILITY OR AGENCY)

ADDRESS OF SATELLITE SITE ADDRESS OF SATELLITE SITE

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To provide County Children & Youth Agencies
TYPE OF SERVICE(S) TO BE PROVIDED

The total number of persons which may be cared for at one time may not exceed N/A
or the maximum capacity permitted by the Certificate of Occupancy, whichever is smaller.
(MAXIMUM CAPACITY)

Restrictions: _____

This certificate is granted in accordance with the Public Welfare Code of 1967, P. L. 31, as amended, and Regulations

55 Pa. Code Chapter 3130: Administration of County Children and Youth Services and Other Supplementary Program Regulations
(MANUAL NUMBER AND TITLE OF REGULATIONS)

and shall remain in effect from March 1, 2011 until March 1, 2012,
unless sooner revoked for non-compliance with applicable laws and regulations.

No: 312960

Robert E. Robinson

ISSUING OFFICER

[Signature]

DEPUTY SECRETARY

NOTE: This certificate is issued for the above site(s) only and is not transferable and should be posted in a conspicuous place in the facility.

PW 628 - 4/02



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
P.O. BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

Richard J. Gold
Deputy Secretary for
Children, Youth and Families

PHONE: (717) 787-4756
FAX: (717) 787-0414

MAR 15 2011

Franklin County Commissioners
425 Franklin Farm Lane
Chambersburg, PA 17202

Re: Franklin County CYS
425 Franklin Farm Lane
Chambersburg, PA 17202
Certificate# 312960

Dear Provider:

As a result of the Department of Public Welfare's licensing/approval inspection on December 7-9, 2010, at the above named facility, we have noted areas of non-compliance. Your plan of correction has been reviewed and approved, and a copy of the signed Licensing Inspection Summary is enclosed.

A regular certificate is being issued based on the enclosed Licensing Inspection Summary. This certificate states compliance with 55 Pa. Code Chapter 3130 related regulations. Your Certificate of Compliance is enclosed.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Gold".

Richard J. Gold

Enclosure

LICENSING/APPROVAL/REGISTRATION INSPECTION SUMMARY

NAME OF AGENCY/FACILITY: Franklin County Children and Youth				TELEPHONE: 717-263-1900	OCYF REGIONAL STAFF APPROVAL	DATE
ADDRESS: 425 Franklin Farm Lane, Chambersburg Pa. 17201				COUNTY: Franklin	<i>Mark Schrode</i>	<i>3/9/11</i>
INSPECTED BY: Frank Adams, Mark Schrode, Pat Lee, Marie James, Michael Beckstein				INSPECTION DATE(S): Dec.7, 8, 9, 2010	<i>Marie James</i>	<i>3/9/11</i>
INITIAL INSPECTION	RENEWAL INSPECTION	COMPLAINT	UNANNOUNCED INSPECTION	RANDOM SAMPLE		
	X					

1. 55 PA CODE CHAPTER	2. NON-COMPLIANCE AREA	3. CORRECTION REQUIRED	4. REQUIRED CORRECTION DATE	5. PROVIDER'S PLAN OF CORRECTION OR RESPONSE	6. STATUS OF CORRECTION
<p>The Department of Public Welfare conducted an annual Licensing Inspection of Franklin County Children and Youth Services of the licensing year extending from 3/1/10 to 3/1/2011. The Franklin County Children and Youth Services is licensed under Chapter 3130 and all applicable laws and regulations.</p> <p>During the inspection Departmental staff reviewed the following files: 3 new personnel record out of 3 new personnel, 25 staff training of 25 personnel; 17 of 176 child placement records, 7 of 34 adoption records, 4 of 14 kinship homes, 20 of 165 CPS records, 20 of 1009 GPS records, 19 of 194 In Home records. Three staff was interviewed. There were no foster home interviews since Franklin County contracts out for this service.</p> <p>Franklin Co. C&Y is a 5th class county located in Chambersburg Pa. that provides child protective and general protective services, in home, placement and adoption services to dependent and delinquent children age 0-18 and their families. Because of it's proximity to the Maryland border and access to Washington D.C., Franklin Co. population continues to grow.</p> <p>Due to the inability to find a provider, Franklin Co. was slow to implement Family Group Decision Making. Franklin Co. began utilizing FGDM in 2009 which has helped in engaging 16 families and improving outcomes for children.</p> <p>All staff has been trained and is implementing Safety Assessments. The assessments were well written and signed and dated by both the caseworker and supervisor within the time frames indicated in DPW's Safety Assessment Policy.</p> <p>Placement cases were well organized. Family Service Plans did link safety issues to objectives. The agency does try to involve fathers during the development of Family Service Plan's. The agency sends a form letter to absent parents explaining their need to be involved in decisions concerning their child/children. For every review, fathers are sent a letter informing them of the review date and request they come to the review. Fathers are also offered the opportunity to have visits with their children separate from the children's mother. Services and activities are consistent with goals and objectives that the family must complete. Caseworkers knew the cases and documentation was thorough and complete. Family Service Plans were completed and signed by supervisors within time frames established by DPW regulations. The agency must do a better job ensuring that all family members receive, sign and date all Family Service Plans, Child</p>					

Permanency Plans/Reviews.

Concurrent Planning begins with the initial placement review. The agency explains to both parents that there is a plan A which is reunification and a plan B which is permanency. Permanency Reviews with a goal of reunification occur every 3 months and goals of APPLA and Adoption occur every 5 months. There are currently 15 children with a goal of APPLA. Transition planning occurs for children who turn 16 and becomes part of the plan at the child's next Permanency Review. The agency administration and workers meet weekly to discuss cases and assure that children are in the least restrictive placement, that parent/child visits are occurring and that the education needs of the child are being met and that children remain in their home school district. The agency uses Best Interest guidelines when determining the educational needs of the child. Again every effort is made to keep the child in his/her home school district. The agency pays for transportation should the child need to be re-located outside the child's home school district. A letter goes to each school to get current records after each quarter. Based on each child's individual needs, the agency will meet with the school district to determine if the child needs an IEP or special classes. The agency also tracks school setting throughout the life of the case. All children had their Permanency Reviews completed on time. Fostering Connections has improved within the agency. The agency is seeking, notifying and utilizing kin whenever possible. Due diligence identifying all relatives occurs within the first 30 days. Parents are asked to identify their top 3 choices as a resource. If parents refuse to participate, the agency seeks a court order. Attachment A is given to all identified relatives. Every effort is made to assure that siblings are placed together.

Supervisory logs are maintained for case records. Cases accepted for ongoing services had consistent monthly supervision while those under investigation were reviewed at least every 10 days. The reviews provide information for the caseworker to ensure safety and provide services to the family.

The agency is documenting quality monthly visits with children in placement by an agency caseworker or contracted provider.

The agency is attentive in assuring that visits between sibling regularly occur unless there is documented reasons as to why this would be contrary to the safety and well being of a child or a court order exists that prohibits such a visit.

Parent/child visits occur at minimal 2 times per month and up to 2 times per week. Sibling visits occur bi weekly.

The Department found all files to be very well organized and information reviewed was easily accessible. Documentation in the child files supports that the foster homes are visited regularly to assess the safety of the children in the foster homes. The children's medical needs were met within the regulatory time-frames, and follow-up has been obtained as needed. . There are no regulatory or best practice issues identified with the child files reviewed. Except for 1 placement file, there were no regulatory or case practice issues identified with the foster and kinship home files.

The county has fully implemented Shared Case responsibility as per the bulletin. All of Franklin Co.'s prevention programs are available to JPO families and youth.

The agency has 1 full time paralegal to assist in Family Finding along with 3 workers who do diligent searches through Accurant. Searches are tracked via a referral form and this form generates the letters sent to all potential family members.

All Child Protective Service, General Protective Service intake files were well organized and information reviewed was also easily accessible. Workers were able to see all the children within the required timeframes and assessments of the case were well documented. There were no regulatory or case practice issues with the General Protective Service and Adoption files. With regards to title 55 Chapter 3140 bulletin #3140-08-01, the agency was maintaining a central record of all referrals, re-abuses, and adjudications of delinquency and re-entries into placement within 6 and 12 months of a child's discharge from placement. All administrative requirements were met and in full compliance including maintaining a centralized log for children aging out.

There were areas of non-compliance noted.

3130.64(a)(1)	In 1 placement records, #10, the child was placed on 10/18/10. The initial court order dated 10/19/10 does not confirm the verbal order given on 10/18/10.	Placement of a child has been authorized by a court order issued under 42 Pa. C.S. 6301-6365	Dec 8,2010 and ongoing	All CPCMS court order forms have been revised to require the inclusion of an "effective date" of placement.	The revisions to our court order forms were made on 12/10/10 and will continue from this point on. <i>ACCEPTED</i> <i>LAW</i>	MS 3/9/11
3490.55 g (1)	In 1 in home record, #6, the case was regarding allegations of sexual abuse however the agency failed to obtain medical records.	When investigating a report of suspected sexual abuse, the county agency shall obtain medical evidence or document why medical evidence is not necessary	Dec. 8, 2010 and ongoing	Supervisory staff will ensure in cases of sexual abuse that medical records are obtained and made a part of the case file. Supervisors will ensure that medical records of treatment will be frequently updated as the case progresses.	This action was accomplished on 12/10/10 and will be instituted on an ongoing basis. <i>ACCEPTED</i> <i>LAW</i>	MS 3/9/11
3130.61(d)	In 1 in home record, #6, there was no documentation that parties were provided the opportunity to participate in the Family service Plan dated 3/12/10	The county shall provide the family members, including the child, their representatives and service providers, the opportunity to participate in the development of the service plan if the opportunity does not jeopardize the child's safety.	The agency is required to come into 97% compliance with this requirement immediately, Feb.28,2011	A check box to address FSP participation is already a part of the case file. However, the Agency will provide stricter supervisory scrutiny to ensure that documentation of the notice of parties of their opportunity to participate.	This action was instituted on 12/10/10 and will be enforced on an ongoing basis. <i>ACCEPTED</i> <i>LAW</i>	MS 3/9/11

THE LEGAL ENTITY REPRESENTATIVE MUST COMPLETE COLUMN 5, SIGN ON THE SIGNATURE LINE AT THE BOTTOM AND DATE ALL PAGES OF THIS DOCUMENT. RETURN THIS ENTIRE DOCUMENT TO YOUR REGIONAL OFFICE BY: Mar. 14,2011



Douglas N. Amsley

Director

SIGNATURE OF LEGAL ENTITY REPRESENTATIVE

TITLE

March 7, 2011

(717) 263-1900

DATE

TELEPHONE NUMBER