

Policy Clarification
TANF – All – PCA-20418-150
Medical Assistance – All – PMA-20418-350
SNAP – All – PFS-20418-550

Submitted: 3/30/2021

Agency: CAOs

Subject: Unemployment Benefits

Question: How should the County Assistance Office (CAO) adjust the Unemployment Compensation (UC) payment at application when a copy of a Claim Confirmation Letter is provided?

Response By: Policy Clarification Unit

Date: 4/7/2021

The receipt of the Claim Confirmation letter or Notice of Financial Determination is not confirmation of a paid UC claim. The UC payment will not be received for at least eight or more weeks after receipt of the Claim Confirmation letter (two weeks until they file their first claim plus four to six weeks before receiving a payment). Since the initial UC payment date cannot be reasonably anticipated, the CAO will not prospectively budget the income at application. The CAO will complete the required reimbursement forms for Temporary Assistance for Needy Families (TANF) and inform the applicant of the reporting requirements for TANF, Supplemental Nutrition Assistance Program (SNAP), and Medical Assistance (MA), so they can report the income change once the UC payment is received.

The CAO should set an alert to review the IEVS. When the UC hit in IEVS exchange 2 is received, this information is considered verified upon receipt for TANF and SNAP. For MA, the UC match is considered verified upon receipt if it is reasonably compatible. The CAO should review and adjust the benefits, narrate, and clear the hit.