

Policy Clarifications

Employment & Training - Policy/Procedures

EPP632135

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Subject: Can We Pay a Child Care Registration Fee?

Can We Pay a Child Care Registration Fee to Enable Participation in an Employment and Training Activity?

Response By: Jennifer Wallitsch

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If the child care provider will not waive the child care registration fee and the client can not make other payment arrangements, then as a last resort in order to enable participation in an approved education or training activity or employment, the CAO may authorize a special allowance using Reason Codes 258 (GA, FS, TANF Non-Working) or 858 (TANF Working).

CAOs will continue to use the process outlined in OPS 09-08-01 to determine eligibility for special allowances, and will issue special allowances for supportive services only if the individual demonstrates that:

- The allowance is required to support participation in work or a work-related activity;
- The individual does not already have the requested item;
- Circumstances have changed that have made it necessary for the individual to request an allowance for the same item or service that was received in the recent past. For example, if a SPAL for the same item received in the last 12 months how have circumstances changed that makes the SPAL required again;
- The item or service is not available from another source or at no cost to the individual;
- All other options have been exhausted, including resources already available to the individual; and
- Participation is not possible without the allowance.