

DATE: July 13, 2020

OPERATIONS MEMORANDUM #20-07-03

SUBJECT: Emergency Assistance Program (EAP) Closure

TO: Executive Directors

FROM: Inez Titus
Director
Bureau of Operations

PURPOSE

To inform County Assistance Offices (CAOs) of the closure date for the EAP.

BACKGROUND

EAP is a time-limited program established to serve eligible families during a specific declaration of emergency. The program end date is July 12, 2020.

DISCUSSION

The EAP began May 11, 2020 and was scheduled to end June 12, 2020. Due to the continuing needs for emergency assistance for families affected by the coronavirus (COVID-19) emergency, the program was extended to July 12, 2020. Applications will be accepted through that date.

PROCEDURES

Effective July 13, 2020, the CAO will continue to process applications received on or before July 12, 2020 as follows:

- COMPASS applications submitted through July 12, 2020 are to be processed by July 31, 2020.
- Paper applications postmarked through July 12, 2020 are to be processed by July 31, 2020.

Applications submitted July 13, 2020 and thereafter will be manually rejected using the manual notice option for Program Closure as follows:

Program Closed Notice English

You do not qualify for the Emergency Assistance Program for Families because this program was discontinued mm/dd/yyyy, and your application was received after that date.

Temporary Assistance for Needy Families (TANF) is available for eligible families with dependent children and for pregnant women. If you are pregnant or your family has a dependent child, contact the CAO to see if you are eligible for Cash Assistance.

45 CFR § 260.31; 55 Pa. Code § 125.21; 55 Pa. Code § 183.101

Program Closed Notice Spanish

Usted no califica para el programa de Asistencia de Emergencia para Familias, porque este programa terminó el mm/dd/yyyy, y su solicitud se recibió después de esa fecha.

Se encuentra disponible el programa de Asistencia Temporal para Familias Necesitadas (TANF) que tengan niños dependientes y para mujeres embarazadas. Si está embarazada o su familia tiene un niño dependiente, comuníquese con la Oficina de Asistencia del Condado (CAO) para saber si es elegible para recibir asistencia en efectivo.

45 CFR § 260.31; 55 Pa. Code § 125.21; 55 Pa. Code § 183.101

Enter the date 07/12/2020 in the notice text.

NEXT STEPS

1. Share this information with appropriate members of your staff.
2. Contact your Area Manager with any questions.
3. Submit requests for clarifications through the Policy Clarifications.