

Policy Clarification – Medicaid- LTC PMN 17657-489

Submitted: 8/2015

Agency: CAOs

Subject: Data Entry of Living Independence for the Elderly (LIFE) Program Dates in eCIS

Question: If the Home and Community Based Services (HCBS) Eligibility/Ineligibility/Change Form (PA 1768) shows a date of termination of 08/07/XX for a LIFE program participant, should it be entered as the end date on the Individual Non-Financial Waiver screen in eCIS?

Response By: Division of Health Services

Date: 8/11/2015

No. The capitated payments issued by PROMISE to the LIFE service providers are strictly monthly figures. The enrollment and service begin date should always be the first day of a month while the termination and program end date should always be the last day of a month. Unlike other waiver code types, if a PA 1768 for the LIFE program arrives at the County Assistance Office (CAO) without a service begin date and only an assessment date, it is incomplete and cannot be acted upon until the CAO contacts the local Area Agency on Aging (AAA) for clarification. Similarly, if page 2 of the PA 1768 shows a date of termination for a LIFE program participant as any day other than the last day of the month, the CAO cannot input the change into eCIS until clarification from the local AAA office is obtained.

Example One: The CAO receives a PA 1768 that reflects a LIFE program participant's date of death as 10/15/XX. When the CAO contacts their local AAA they learn that the participant's LIFE program termination date should be entered into eCIS as 10/31/XX because the LIFE provider services continued up to the participant's death on 10/15/XX justifying a monthly capitated payment from PROMISE.

Example Two: On 2/10/XX, the CAO receives a PA 1768 for an individual believed to be a current LIFE program participant. The PA 1768 shows a 2/6/XX assessment date but no service begin date and functional eligibility for the Aging waiver type code 38. Since no individual should be eligible for two HCBS programs concurrently, the CAO contacts their local AAA for clarification and discovers that the individual voluntarily withdrew from the LIFE program on 2/2/XX which means the eCIS end date for waiver type code 96 has to be 2/28/XX because of the monthly capitation fee stipulation and the CAO issues a notice. The CAO also informs the AAA that the earliest possible eCIS begin date for waiver type code 38 is 3/1/XX but the AAA says that the Aging services began on 2/24/XX. As a result, the CAO will authorize waiver type code 38 with the earliest possible 3/1/XX begin date, generate a new notice, and for the 2/24/XX through 2/28/XX dates during LIFE program eligibility, the new Aging waiver service provider will need to bill the prior LIFE service provider in order to receive a portion of the capitated fee issuance.

If you have any questions, please contact your Area Manager.