

# Policy Clarification

## Medical Assistance – All

**PMA-21663-376**

**PMA-21663-1109**

**Submitted:** March 4, 2024

**Agency:** CAOs

**Subject:** Transitioning from Medical Assistance (MA) to the Children’s Health Insurance Program (CHIP) at Renewal

**Question:** If a renewal packet was not returned but based on an ex parte review a child appears eligible for CHIP, can the child be moved to CHIP?

**Example:** Child is open in MG 00 C and a renewal packet is sent but not returned. Prior to closure, the County Assistance Office (CAO) conducts an ex parte review (per [PMA-21483-376](#), Processing Renewals for Household with Individuals Who Can Be Renewed Through Ex Parte and Individuals Who Cannot) and electronic data sources show household income above 157 percent of the Federal Poverty Income Guidelines (FPIG), which would make the child eligible for CHIP.

---

**Response By:** Division of Health Services

**Date:** March 4, 2024

Yes. If the renewal packet is not received and an ex parte review before closure shows the child is eligible for CHIP, the renewal can be processed. The CAO will use the data source income to process the renewal and the child will be moved to the appropriate CHIP category.

**Example:** Two children are open for MA in a household (MG 00 C and MG 00 Y). The renewal packet is generated and due in March 2024. The packet is not received. The CAO completes an ex parte review before closure and data sources show household income at 175 percent FPIG.

The CAO will complete a Reapplication workflow in March 2024 using the data source income. The children will transition to CHP 00.

**Example:** Two children are open for MA in a household (MG 00 C and MG 00 Y). The renewal packet is generated and due in March 2024. The packet is not received. The CAO completes an ex parte review before closure and data sources show household income at 275 percent FPIG.

The CAO will complete a Reapplication workflow in March 2024 using the data source income. The children will transition to CHP 02.