

Revised

Policy Clarification

SNAP – All

PFS-20291-571

Submitted: 01/2021

Agency: CAOs

Subject: SNAP Homeless Household SAR code

Question: Homeless household SAR codes are changing to from “6 – exempt” to “1 – required”. OPS Memo 20-10-01 says that homeless households should be exempt from SAR, has that changed?

Response By: DFPPM

Date: 1/14/2021

No. Homeless SNAP households (FS 41 and 42) are exempt from SAR until June 30, 2021. A system data fix was done to push renewals for any homeless SNAP households with a renewal from October 2020 through February 2021 out six months and a second data fix will be completed in February to push out renewal due between March 2021 and June 2021. When a data fix is completed, it updates the information in CIS, but when eligibility is re-run on the case, it will default to the appropriate system logic. This means that when maintenance is completed on a homeless SNAP household, the SAR status will change back to “1-Required”. This will cause the SAR to schedule when it is due and if the SAR or L/IN is not returned the system will suspend and close the budget.

To prevent this from happening, when running maintenance adjust the SAR code from “1” to “6” and ensure that the SAR due date has not changed on the SNAP Budget Authorization screen. Continue regular processing of the case. If the case has already been submitted, the SAR code can be changed by entering the case in maintenance mode, running eligibility, and then changing the SAR code from “1” to “6”.

This Policy Clarification will be obsolete after June 30, 2021.