

**Policy Clarifications - Employment & Training -
Policy/Procedure
ESA-405-535**

Submitted:05/2012

Agency: Crawford CAO

TR No. 1953

Citations:

Subject: When Can a SNAP Client be Eligible for Special Allowances to Support Education?

We have students that will be attending LPN training at the county Vo-tech. Funding is in place and classes begin in July. They will be requesting SPALS upfront for tools and clothing (i.e. analog watch and scrubs). These items are not included in the funding or in the tuition expense. Since education as an activity is limited to 12 months we don't want to start the activity too soon.

Have the LPNs self initiated or can we do the EDP since they haven't started classes and help with the special allowances?

Response By: Dale Rosenblat

Date:06/05/12

A student who has financial assistance in place and is enrolled in school before developing the educational plan with the CAO is considered self-initiated with education or training-related expenses being met and are not eligible to receive SPALS to support the education or training.

The following events must occur in the sequence listed below before a SNAP recipient may be determined eligible for SPALS to support the education:

- SNAP applicant comes into a CAO and discusses desire to further her/his education
- CAO approves or denies the education plan
- If approved, the EDP is developed for the approved education plan stating 12-month time frame for education activity
- SNAP client enrolls in school and applies for educational assistance
- SNAP client requests SPAL from CAO

- CAO makes eligibility determination. If eligible, a SPAL to support the educational activity may be authorized