

Policy Clarifications – SNAP

PFS 18102-575

Submitted:

Agency: CAOs

Citations: SNAP

Subject: ABAWD Exhausts Time Limited Benefits and Appeals the Closure

How should we process an ABAWD who has exhausted their 3 month time-limited (EB 20) benefits and then appeals their closure notice? What codes must be entered in the system?

Response By: Division of Federal Programs

Date:

Example: A 33 year old has exhausted their 3 month time limit of EB 20 benefits. The individual appeals timely and requests their benefits continue. The individual states on the appeal that they are disabled.

If the case is processed with the existing ABAWD codes left in the system, the system will fail the budget correctly. It is very important that the CAO does not override a failed ABAWD SNAP case if it is failing due to ABAWD time limit when you are re-opening due to an appeal.

In order to correctly open the case, the CAO should create a non-application and use the SNAP qualification and employment and training codes that match the reason indicated for the appeal. In the example above, the CAO should use SNAP qualification code 02 and SNAP employment and training code 03.

A pre-hearing conference with the individual will help to determine if verification of disability, another exemption, or of meeting the work requirement is needed.

If an ABAWD individual appeals and requests benefits to continue but does not state on the appeal that they either meet an exemption or the ABAWD work requirement, the CAO should use SNAP qualification code 09 and SNAP employment and training code 30.

The CAO should use the comment template below for ABAWD appeals that do not specify an exemption or work requirement and SNAP qualification code 09 and SNAP employment and training code 30 is used.

“ABAWD appeal requesting benefits continue was received on {date}. The appeal does not indicate an exemption or that the work requirement was met. Reopened benefits pending result of appeal using Qual code 09 and E&T code 30.”

NOTE: Do not use SNAP qualification code 09 and employment and training code 23, or SNAP qualification code 20 and employment and training code 30, when re-opening due to an appeal. If these codes are used, the system will again fail the case due to the individual’s having exhausted their three months of EB 20 benefits.

This process should be followed until new SNAP qualification-and employment and training codes can be created for appeals.