

**Policy Clarifications  
SNAP  
PFS-18931-577**

**Submitted:** 7/11/18

**Agency:** CAOs

**Citations:** SNAP

**Subject:** Adverse Action and Advance notice for SNAP recipients

**Question:**

We have a question regarding adverse action and advance notice for SNAP recipients. Policy 577.3 indicates that the CAO must mail the Advance notice at least 13 days before the proposed action. 577.3 indicates that it was updated on March 1, 2012. There is an OPS Memo from 2010 (OPS100903) which states that adverse action for SNAP changes from 13 days to 15 days. Which is currently in effect and correct?

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**Response By:** Division of Family Assistance

**Date:**7/11/18

The legal timeframe for an Adverse Action Notice per 7 CFR § 273.13 as well as 55 Pa. Code § 133.4 is 10 days. The previous change to 13 days and the current change to 15 days were made to accommodate processing and mail times without jeopardizing due process.